



KEMENTERIAN PENDIDIKAN, KEBUDAYAAN,
RISET, DAN TEKNOLOGI
DIREKTORAT JENDERAL PENDIDIKAN
TINGGI, RISET, DAN TEKNOLOGI

Jalan Jenderal Sudirman, Senayan, Jakarta 10270
Telepon (021) 57946104, Pusat Panggilan ULT DIKTI 126
Laman www.diktiristek.kemdikbud.go.id

Nomor : 0839/E4/DT.04.02/2024

4 Maret 2024

Lampiran : Satu berkas

Hal : Tawaran Beasiswa Program Doktor *Seoul National University Presidents Fellowship* (SNUPF) bagi Dosen Perguruan Tinggi Indonesia untuk *Fall Semester 2024*

Yth.

1. Pemimpin Perguruan Tinggi Negeri
2. Kepala Lembaga Layanan Pendidikan Tinggi Wilayah I s.d XVI di lingkungan Kementerian Pendidikan, Kebudayaan, Riset dan Teknologi

Menindaklanjuti surat dari Kedutaan Besar Republik Indonesia Seoul nomor: B-00052/Seoul/240219 tanggal 15 Februari 2024, perihal tersebut pada pokok surat, dengan hormat kami sampaikan hal-hal sebagai berikut.

1. KBRI Seoul telah menerima tawaran beasiswa program doktor *Seoul National University Presidents Fellowship* (SNUPF) bagi dosen perguruan tinggi Indonesia untuk *Fall Semester 2024*. Beasiswa SNUPF bertujuan untuk mendukung peningkatan kualitas sumber daya manusia pendidikan tinggi di negara berkembang dan meningkatkan jaringan kerja sama pendidikan antara Korea dengan negara mitra.
2. Pendaftaran pelamar dilakukan secara *online* melalui laman <https://en.snu.ac.kr/admission> mulai dari tanggal 4 s.d. 7 Maret 2024.
3. Informasi lengkap mengenai hal tersebut dapat dilihat dalam dokumen terlampir.

Berkaitan dengan hal tersebut, kami mohon bantuan Saudara untuk dapat menyebarkan informasi beasiswa di atas kepada yang berkepentingan.

Atas perhatian dan kerja sama yang baik, kami ucapkan terima kasih.

Direktur Sumber Daya,



Mohammad Sofwan Effendi
NIP 196404031985031008

Tembusan:

Plt. Direktur Jenderal Pendidikan Tinggi, Riset dan Teknologi



KILAT

**KEDUTAAN BESAR REPUBLIK INDONESIA
SEOUL**

380, Yoidaebang-ro, Youngdeungpo-gu, Seoul 150-895, Republik Korea
Tel. (82-2)783-5675/7, 783-5371/2 Fax. (82-2)780-4280 E-mail seoul.kbri@kemlu.go.id

Kepala Perwakilan RI

ZELDA WULAN KARTIKA
Kuasa Usaha Ad Interim

BERITA BIASA

Nomor : B-00052/Seoul/240219
Kepada Yth : 1. Menteri Luar Negeri u.p. Direktur Jenderal Aspasaf
2. Menteri Pendidikan, Kebudayaan, Riset, dan Teknologi u.p. Sekretaris Jenderal
Info Yth : Direktur Astim – Kemenlu; Dirjen Dikti, Kepala Biro BKHM – Kemdikbudristek;
Dari : Kepala Perwakilan RI
Jumlah : 98 Halaman
Perihal : **Penyampaian Tawaran Beasiswa Program Doktorat *Seoul National University Presidents Fellowship (SNUPF)* bagi Dosen Perguruan Tinggi Indonesia pada Fall Semester 2024**

RINGKASAN BERITA

KBRI Seoul telah menerima tawaran program beasiswa Program Doktorat, ***Seoul National University (SNU) Presidents Fellowship*** bagi Dosen di Perguruan Tinggi Indonesia untuk Fall Semester 2024. Beasiswa SNUPF bertujuan untuk mendukung peningkatan kualitas SDM pada Pendidikan tinggi di negara berkembang dan meningkatkan jaringan Kerjasama Pendidikan antara Korea dengan negara mitra ODA.

KBRI Seoul memandang kesempatan menempuh program Doktorat di SNUPF ini sangat diperlukan dalam upaya meningkatkan SDM perguruan Tinggi di Indonesia dari perguruan tinggi terbaik di Korea Selatan. Diharapkan dukungan dan kerjasama pihak terkait utamanya Kemdikbudristek untuk dapat mendiseminasikan informasi tersebut.

ISI BERITA

Merujuk perihal pada pokok berita, dengan hormat disampaikan hal-hal sebagai berikut:

1. *Seoul National University (SNU)* telah menyampaikan tawaran beasiswa *SNU President Fellowship (SNUPF)* bagi Dosen atau mahasiswa SNU yang sedang menempuh program doktorat di SNU dan berasal dari Perguruan Tinggi Indonesia pada semester Fall 2024.

2. *President Fellowship* (SPF) merupakan program bergengsi dari SNU dan sangat tepat dimanfaatkan oleh para dosen perguruan Tinggi Indonesia untuk memperoleh gelar Ph.D. di SNU.
3. Berbagai fasilitas yang akan diberikan kepada penerima SNUPF adalah;
 - a. Biaya kuliah penuh selama enam semester
 - b. KRW 1.500.000~2.000.000 uang saku bulanan selama 3~4 tahun
 - c. Tiket pesawat pulang pergi (kelas ekonomi berdasarkan sistem GTS)
 - d. Pelatihan bahasa Korea (kelas malam selama semester reguler)
 - e. Asuransi kesehatan nasional(jumlah pertanggungan diberikan tergantung dari situasi penerima)
 - f. Tunjangan pengasuhan anak (jumlah pertanggungan diberikan tergantung dari situasi penerima)
4. Lamaran beasiswa SNUPF secara daring harus dilakukan melalui Situs Web Penerimaan Kantor SNU (<https://en.snu.ac.kr/admission>) dalam periode aplikasi penerimaan sesuai keterangan pada brosur terlampir "Panduan Penerimaan untuk Siswa Internasional". Untuk pertanyaan lebih lanjut, dapat langsung menghubungi pihak SNU di nomor telepon +82-2-880-2519 atau melalui email di intlscholarship@snu.ac.kr.

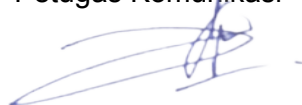
Catatan KBRI

5. SNU yang didirikan pada tahun 1946 merupakan salah satu perguruan tinggi terbaik versi The Higher Education/THE di Korea Selatan (Korsel). SNU terdiri dari enam belas program studi, satu sekolah pascasarjana dan sembilan sekolah profesional. Saat ini terdapat sekitar 17.000 mahasiswa program sarjana dan 11.000 program pascasarjana yang terdaftar pada SNU. SNU saat ini menduduki ranking ke 62 kampus terbaik dunia versi The Higher Education ranking 2024.
6. Kami memandang kesempatan ini sangat tepat bagi dosen Indonesia untuk meningkatkan pendidikan yang lebih tinggi serta memperdalam studi di berbagai bidang strategis yang diperlukan Indonesia dan sesuai dengan program yang ditawarkan SNUPF. Terlampir disampaikan penjelasan proses rekrutmen calon mahasiswa dan informasi lainnya terkait SNUPF.

Demikian kami sampaikan, atas perhatian dan kerjasamanya diucapkan terima kasih.

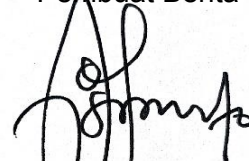
Seoul, 15 Februari 2024

Petugas Komunikasi



Yoga Dunung Bhaskoro

Pembuat Berita



Gogot Suharwoto

Atase Pendidikan dan Kebudayaan

Lampiran:
SNU President Fellowship Program Application Guidelines for Fall 2024

SNU President Fellowship Program

Application Checklist

Name	University (as a faculty)
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*Mandatory/holders only

No.	M/H	Required Documents & Order	Check
1	M	Application form (APPLICATION FOR 『SNU PRESIDENT FELLOWSHIP PROGRAM』)	
2	M	Certificate of employment (as a faculty member) OR Certificate of working experience (as a faculty member)	
3	M	Doctorate	
		Academic transcripts from undergraduate institution	
		Academic transcripts from graduate institution (Master's Course)	
		Graduate Certificate from undergraduate institution	
		Graduate Certificate from graduate institution (Master's Course)	
4	M	Recommendation letter from the Dean or President of your current university of your home country	
5	H	Video link (research and teaching achievements, study plan, goals after graduation) - included in the application form	
6	H	The documents that can certify achievement of research	
7	H	The documents that can certify extra-curricular activities	
8	H	Certificate of Korean language proficiency (TOPIK, Certificate of Language Center)	
		Certificate of English proficiency (Certificate of TOEFL or IELTS or TOEIC Score)	
9	H	The documents that can prove economic situation of family	

※ **Information on document submission**

All applicants must submit their **application documents through e-mails as pdf format and also through post.**

All documents submitted by post should be originals. If original documents cannot be submitted, a copy of the original should be submitted with a seal affixed by an accredited institution.

Submitted documents will not be returned.

※ **PDF Submission →**

Submit all Required Documents (PDF version) to intlscholarship@snu.ac.kr
(must be titled: SPF Fall 2024 (applicant's name))

※ **Postal Submission (original documents) →**

Submit all Required Documents (Original hard-copy documents) by post to below address :

Attn: Scholarship Coordinator, Office of International Affairs,
Seoul National University, Bldg.152, 1st Floor, Administration Office,
Gwanak-ro, Gwanak-gu, Seoul 08826, Republic of Korea (Tel: +82-2-880-2519)

★ SPF submissions made without checking the SPF application check box through the Office of Admissions website will be considered ineligible (Application for admission is mandatory)



SEOUL NATIONAL UNIVERSITY
APPLICATION FOR
『SNU PRESIDENT FELLOWSHIP PROGRAM』
Fall 2024

- Please type or print in English or Korean. This form is four pages in length.

COLLEGE / DEPARTMENT

Please specify the names of college or school, and major which you belong to at SNU (Doctoral Program).

College _____ Major _____

Admission Application Number (newly admitted students only) _____

PERSONAL INFORMATION

Name _____
Family / Last Given / First Middle (if any)

Salutation Mr. Ms.

Korean Name _____

Passport Number _____

Resident Registration Number _____

Nationality _____

Date of Acquisition of your Nationality (YYYY.MM.DD.) _____

Place of Birth _____

Date of Birth (YYYY.MM.DD.) _____

Mailing Address Korea _____

Permanent Residence _____

E-mail _____

Phone Korea _____

Permanent Residence _____

Marital Status Single Married Other

For married students only

	Name	Date of Birth
Spouse		
Children		

EDUCATION INFORMATION

UNDERGRADUATE (Bachelor’s Degree)

University Name _____
Website _____
Major _____
GPA _____ out of _____
Dates Attended From _____ to _____ (YYYY.MM.DD)

GRADUATE (Master’s Degree)

University Name _____
Website _____
Major _____
GPA _____ out of _____
Dates Attended From _____ to _____ (YYYY.MM.DD)

WORK EXPERIENCE (as a faculty at a university)

University Name _____
Department _____
Title _____
Name of courses you teach / Name of research you conduct _____
Period of Employment _____ years (From _____ to _____)
Reference _____
Reference’s Email _____

YOUTUBE Video Link

(Research & Teaching Achievement, Study Plan, Goals after Graduation)

ATTESTATION

I, _____, certify and agree that all the information provided in all parts of the application and any and all other attached documents are true and valid. I give the 『SNU President Fellowship』 Selection Committee and affiliated bodies all rights to verify any information I have in this application. I am aware that any omissions, falsifications, misstatements, or misrepresentations above may disqualify me for the scholarship.

Printed Name :

Date :

SPECIAL CONSENT TO COLLECTION·USE OF PERSONAL DATA

Seoul National University (SNU) offers International Scholarship programs for international students currently enrolled in Seoul National University. To process the application and any administrative actions under this program, SNU will collect and use the personal information of the students as follows, subject to Data Protection Law and relevant laws and regulations enacted

by the Republic of Korea.

<p>Purpose of Collection/Use</p>	<p>To implement and promote SNU International Scholarship Program - application review and screening, provision of academic services in relation to the Scholarship Selection, ranging from Identification of Participants, Payment of Scholarship, Record Keeping, Assessment on Continuous Promotion of Scholarship Program, Survey and Statistical Analysis other student support services.</p>		
<p>Items to Be Collected</p>	<p>SNU collects personal information stated below directly from scholarship program applicants when they submit the application to SNU Office of International Affairs. - Requirements: Name, Gender, Date of Birth, Contact details including Telephone numbers, Email address, Postal address, Place of Birth, Details of Work Experience, Name of University/College, Department, Major, Admission Year, Student ID, Scholarship Type, Semester to which you are promoted, Education, Study Plan, video URL, Reward Achievements, Other Scholarship benefits and the Amount thereof, Grade Transcript and Educational Record</p>		
<p>Retention/Use Period</p>	<p>Personal information of scholarship students is collected and processed by the Office of International Affairs, the Division of Scholarship & Welfare, and Educational Organizations (Colleges and Graduate Schools) and kept permanently by SNU for such purposes as academic report, with detailed records kept for defined periods. For the time being, this information is not used for other purposes.</p>		
<p>Third Party Transfer of Personal Information</p>	<p>Korean Ministry of Education and affiliated organizations.</p>		
<p>I confirm that I have read and understand the content of this Consent Form, and agree to the collection, use, and provision of the personal information I have provided in the application for the aforementioned purpose and period. * You may refuse to consent to your personal information being collected/used. However, this personal information is essential for service provision, and so if you refuse consent you may not be able to use the service.</p>			
<p><input type="checkbox"/></p>	<p>By checking this Special Consent Form, I hereby testify that I explained the above to the relevant Information Principal and obtained legitimate consent from the latter. I have carefully read and sufficiently understood the above information.</p>	<p><input type="checkbox"/></p>	<p>I disagree.</p>
<p style="text-align: right;">Date: <i>MM. DD. YYYY.</i></p> <p style="text-align: right;">Applicant: _____ (signature)</p>			

A Statement of the Applicant’s Study Plan

Please describe in detail what you plan to study and why you want to pursue your education at SNU, and also explain why you are a deserving candidate for the SNU President Fellowship scholarship program.

(If the study plan in the SPF Scholarship application documents is merely copied and pasted from the admission application, the applicant may be excluded from the scholarship evaluation process.)



서울대학교

수신자 주한 외국대사관(교육관련 담당과장)

(경유)

제목 2024학년도 2학기 SNU President Fellowship(SPF) 장학 프로그램 안내

1. 귀 기관의 무궁한 발전을 기원합니다.
2. 서울대학교는 본교 교육 및 연구의 우수한 경험을 바탕으로 한국의 국제적 위상을 제고하고 국제협력강화에 기여하고자 **SNU President Fellowship (SPF)** 장학 사업을 운영하고 있습니다.
3. 2024학년도 2학기 SNU President Fellowship (SPF) 장학생 선발 계획을 안내하오니 해당 프로그램 취지에 맞는 우수한 지원자들이 신청할 수 있도록 홍보해주시기 바랍니다.

지원자격 (동시충족)

- 현지 대학의 현직 교원으로서 박사학위 미소지자

※ 해당 장학 프로그램에서의 교원의 자격 범위 및 상세한 교원의 자격 요건은 붙임 계획안 참조

- 본교 2024년 2학기 박사학위과정 입학예정자

※ 2024학년도 후기 글로벌인재특별전형 온라인 입학지원 접수와 동시에 온라인으로 SPF장학금 신청 필수

지원내용

- 서울대학교 박사과정 등록금 전액 지원 (최대 6학기까지)
- 생활비 지원 (3~4년, 150~200만원/월)
- 왕복 항공료 실비 지원
- 학기 중 한국어교육비 지원
- 건강보험료 지원
- 자녀보육료 지원

지원방법

글로벌인재특별전형 대학원 온라인 지원 접수와 동시에 온라인 SPF 장학신청 → 지원자가 신청서류 국제협력본부로 제출 → 1차(서류) 심사 → 글로벌인재특별전형 대학원 합격발표 → 2차 심사 → SPF 장학생 최종 선발

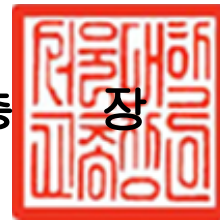
지원기간: 2024. 3. 4.(월) ~ 2024. 3. 7.(목) 17시

※ 2024학년도 후기 글로벌인재특별전형 대학원 온라인 지원기간과 동일

문의: 서울대학교 국제협력본부(02-880-2519, intlscholarship@snu.ac.kr)

- 붙임 1. 2024학년도 2학기 서울대학교 글로벌 전형 대학원 신입학 모집 안내 자료 1부.
2. 2024학년도 2학기 SNU President Fellowship (SPF) 공고 국/영문 각 1부.
3. 2024학년도 2학기 SNU President Fellowship (SPF) 지원서 양식 1부.
4. SNU President Fellowship Program 홍보 브로슈어 1부. 끝.

서 울 대 학 교 총 장



주무관 **맹진솔**

담당관 **박현정**

행정관 **구민정**

국제협력과장

2024. 1. 31.

전결

이정화

협조자

시행 국제협력과-1002 (2024. 1. 31.)

접수

우 151-748 서울시 관악구 관악로1 서울대학교 152동 1층

/

전화 02-880-2519

전송

/eakin@snu.ac.kr

/ 비공개(6)

2024학년도 2학기 개도국 대학 교원 지원 프로그램 (SPF) 장학생 선발 계획(안)

1 사업 개요

□ 목적

- 박사학위 미소지 개도국 주요 대학 교원을 지원함으로써 개발도상국 고등교육역량 증진 기여 및 한국-ODA 국가 간 교육 네트워크 구축
- 장학생의 출신 지역 범위를 다양화하여 신규 유학수요 창출 및 향후 대학의 국제 네트워크를 다변화하는 기반 마련

□ 지원 자격 (동시 충족)

- 개발도상국 대학 교원(teaching/instructional staff)중 박사학위 미소지자
 - 교원 자격을 소유한 지원자(아래의 조건 중 한 가지에 해당 시 교원으로 인정)
 - ① 교과외 강의 또는 연구를 수행하기 위해 임용된 상태의 교원
 - ② 6개월 이상 교과외 강의 또는 연구를 수행하기 위해 고용된 상태의 석사학위 취득(예정)자
 - 교원으로 인정되는 직급(직책)
 - Professor
 - Associate Professor
 - Assistant Professor
 - Research Professor
 - Lecturer
 - Instructor
 - Teaching Assistant
 - Research Assistant
- ※ 위에서 명시된 직급(직책)외에도 고국의 대학에서 학생들에게 강의 또는 연구를 지도하거나 평가한 근무 경력(고용사실)이 확인될 경우 교원으로 인정
- 2024학년도 2학기 서울대 박사학위과정에 지원하여 최종 합격한 자

□ 지원 내용

- 박사과정 등록금 전액 6학기(연구생 등록금 포함)까지 지원
- 생활비 지원(3~4년, 150~200만원/월)
- 왕복 항공료 실비 지원(GTS 기준 내)

- 학기 중 언어교육원 한국어교육(저녁반) 지원
- 건강보험료 지원 (지원범위 및 관련 내용 별도 안내 예정)
- 자녀보육료 지원 (지원범위 및 관련 내용 별도 안내 예정)

2 수혜자 선발

□ 선발 인원

- 선발인원 : ○명

□ 선발 방법

- SNU President Fellowship 선정심사위원회를 구성하여 선발
- 1차 서류 심사 후 2차 면접심사(화상면접)를 통해 장학생 최종 선정
- 심사요소 및 배점

구분	서류 평가		면접 평가			계
	잠재적 역량 및 연구계획	성적평가	기본소양 및 의사표현	학업계획서 및 졸업 후 기대효과	연구자세 및 적극성	
1차	30	20	-	-	-	50
2차	1차 심사 총점 반영 (총 50점)		20	20	10	100

○ 선발 방식

- 1차 서류심사: 총 배점 50점, 선발예정인원의 2배수 선발
- 2차 면접심사: 총 배점 100점 (1차 총점 포함)

※ 장학생 선발을 위한 심의 절차는 제반사항에 따라 변동 가능

□ 선발 결과 안내

- 합격자 개별 메일 안내 및 선발 학생 소속 대학(원)으로 공문발송

□ 신청 방법 및 신청 일정

- ① 서울대학교 입학지원(온라인 신청): 2024년 3월 4일(월) ~ 3월 7일(목) 17:00
 ※ 글로벌인재특별전형 온라인 지원과 동시에 SPF 장학금 온라인 신청 필수(체크박스 클릭)
- ② SPF 신청서 및 증빙서류 제출(지원자→ 국제협력본부) 2024년 3월 29일(금)까지
 ※ 온라인 신청 후 증빙서류 PDF파일 및 원본서류 제출 필수
 ☞ PDF파일 (원본서류 스캔본) 제출처: intlscholarship@snu.ac.kr
 (메일제목: 'SPF Fall 2024(지원자 성명)')
 ☞ 원본서류 제출처: 08826 서울특별시 관악구 관악로 1 73동 문화관 2층 209호 국제협력본부
 외국인 장학생 담당자 앞
- ③ SPF 온라인 지원내역 및 서류 제출내역 대조 검토(국제협력본부): 2024년 4월
- ④ 글로벌인재특별전형 최종합격자 발표(입학본부): 2024년 6월 28일(금) 17시 이후
- ⑤ 2차 면접심사 대상자 통보: 2024년 7월 중 (합격자에 한해 이메일 안내)
- ⑥ SNU President Fellowship Program 최종 합격자 발표: 2024년 7월 ~ 8월 중

□ 유의사항

- 2024학년도 후기 글로벌인재특별전형 대학원 인터넷 접수 지원과 SPF 장학프로그램 신청 동시 진행
 - 글로벌인재특별전형 대학원 인터넷 접수와 동시에 SPF 장학 프로그램 지원접수
 - 글로벌인재특별전형 대학원 인터넷 접수 화면 내 'SNU President Fellowship Program(SPF) 지원' 체크박스 반드시 체크하여 장학 신청해야 함
 - 해당 화면을 통해서는 신청 자체만 받으며, 지원자들은 입학 지원 단계에서 SPF 장학프로그램 체크박스를 통해 신청 후 지원 서류는 국제협력본부로 별도 제출해야 장학신청 완료자로 간주됨
 - 국제협력본부에서 SPF 장학 프로그램 지원자 내역과 실제 장학서류 접수 내역을 대조 후 SPF 1차 심사 합격자 선발, 글로벌인재특별전형 합격자 발표 후 실제 박사학위과정에 합격한 SPF 1차 심사 합격자 중 2차 심사 대상자(면접 대상자) 발표
 - 면접 심사 진행 후 최종 장학생 선발

□ 장학금 신청에 따른 제출 필요 서류

○ 제출 서류

- SNU President Fellowship 신청서 (수학계획서 포함)
- 성적증명서 및 졸업(예정)증명서 각 1부 (학사, 석사 모두 제출)
- 대학 교원 재직증명서 (SPF 장학 프로그램 지원자의 근무 대학명, 소재지, 근무부서, 직급, 재직기간 포함)
※ 지원자가 해당 대학에 교원(faculty)으로 재직 중이며, 지원자가 서울대에서의 박사학위 취득 후 고국 대학에 복귀했을 때도 교원 자격을 유지한다는 소속 대학 측의 확인이 포함되어야 함
- 교원으로 근무한 대학의 학과장, 학장 혹은 총장 추천서
- 강의 및 연구 성과, 수학 계획, 졸업 후 계획을 포함한 5분 이내 동영상 링크 (가산점 부여)

4 장학금 집행 및 관리

□ 장학금 지급 및 집행

- 학생은 생활비 지급 전월 20일~말일에 소속 대학(원)에 생활비 지급을 신청하여 소속 대학에 한국 거주 사실을 입증하여야 함
- 매월 생활비는 전월 생활비 신청내역에 따라 각 단과대학 담당자가 통합행정시스템을 통해 입력하며, 이를 국제협력본부가 당월 10일까지 학생의 개인계좌로 지급함

□ 장학금 지속 수혜여부 심사

- 매 학기 말 장학생의 수학확인을 통해 장학금 지속 수혜여부를 심사하며, 학생의 직전학기 성적이 기준 성적(3.0/4.3)에 미달할 경우 다음 학기 장학금 수혜 대상자에서 제외됨

□ 휴학 신청

- 원칙적으로 휴학은 허용되지 않으나, 거주국 천재지변, 외교단절, 질병, 본국 정부의 일시소환 또는 기타 부득이한 사유로 휴학하고자 하는 경우 수혜 기간 동안 휴학이 가능함.
- 본부 담당자와 사전 논의 후 학칙에 따라 휴학신청을 하여 학(원)장의 허가를 받아야 함

5

추진 일정 (2024년 2학기)

연번	일시	내용
1	2024. 2월 중 (예정)	+ SNU President Fellowship Program 선발 홍보 진행 (각종 학내 홈페이지 및 공지사항에 게시 및 개발도상국 대사관과 주요 대학에 문서 및 이메일 홍보)
2	2024. 3. 4.(월) 10:00 ~ 2024. 3. 7.(목) 17:00	+ 인터넷 접수: 서울대학교 입학본부 홈페이지 글로벌 공지사항을 통해 접속 + 인터넷 접수 화면 내 'SNU President Fellowship Program' 신청탭 체크박스 클릭
3	2024. 3. 4.(월) ~ 2024. 3. 29.(금)	+ SNU President Fellowship Program 지원서 및 관련 서류 국제협력본부에 제출 (스캔 pdf파일 및 원본서류 모두 제출)
4	2024. 4. 1.(월) ~ 2024. 4. 8.(월)	+ 입학지원 단계에서 SPF 장학금 온라인 신청을 마친 SPF 신청서류 제출 지원자들에 한해 국제협력본부에서 1차 심사선발 (서류 심사) + 입학지원 단계에서 온라인으로 SPF 장학금을 신청한 지원자들 내역과 제출된 SPF 신청서류 국제협력본부에서 대조 및 검토 ※ 개도국 대학 교원 자격 소지 여부 등 서류상 장학생 자격요건 충족 여부 확인을 통해 장학프로그램 1차 합격자 선별
5	2024. 4. 9.(화) ~ 2024. 5. 8.(수)	+ SNU President Fellowship Program 1차 선발자 내역 각 소관 대학원에 송부, (국제협력본부 → 대학원) 각 대학원 별 평가 시 참고하여 진행
6	2024. 6. 28.(금) 17:00	2024학년도 후기 글로벌인재특별전형 대학원 합격자 발표 (입학본부)
7	2024. 7월 초(예정)	+ 1차 SPF 심사선발 합격자 중 2023학년도 후기 글로벌인재특별전형 대학원 최종 합격자 내역 검토, 2차 면접대상자로 분류 (국제협력본부) ※ 2024학년도 후기 SPF 장학금 면접심사 대상자들에게 면접 관련 별도 안내예정
8	2024. 7월 중 (예정)	+ SNU President Fellowship Program 2차 면접심사 진행 (국제협력본부)
9	2024. 7월 중 (예정)	+ SNU President Fellowship Program 최종 합격자 발표 (국제협력본부)

* 상기 일정은 학내 사정에 따라 변경될 수 있음

SNU President Fellowship Program Application Guidelines for Fall 2024

❖ SNU President Fellowship Program (SPF)

◆ Overview

The **SNU President Fellowship Program** is one of SNU's most prestigious scholarship programs, launched to provide opportunities to teaching/instructional staff members of universities in developing countries to pursue Ph.D. degrees at SNU.

◆ Eligibility

An applicant must be both:

1. a **teaching/instructional staff** member of a major university in a developing country **WITHOUT** a Ph.D. degree, who holds a master's degree or higher from an accredited institution
 - The SPF Program recognizes applicants as a teaching/instructional staff member if the applicant satisfies at least one of the below conditions :
 - (a) an applicant who is employed to teach an academic course or to conduct academic research
 - (b) an applicant who is an expected Master's degree holder, who has been employed for at least six months to teach an academic course or to conduct an academic research
 - The applicant must be able to prove that the he/she is now employed as one of the below positions at an university:
 - Professor
 - Associate Professor
 - Assistant Professor
 - Research Professor
 - Lecturer
 - Instructor
 - Teaching Assistant
 - Research Assistant

(※NOTE: if the applicant's certificate can show that he/she qualifies for the conditions (a) or (b), other positions/ranks other than the ones mentioned above may be recognized as the equivalent)
2. a newly admitted student to SNU as Ph.D. student for the Fall 2024 **semester**

◆ Details of the Award

- Full tuition fee for six semesters
- KRW 1,500,000~2,000,000 monthly stipend for 3~4 years
- A round-trip airfare(economy class based on GTS system)
- Korean language training (only evening class during regular semesters)
- National health Insurance coverage(amount of coverage can differ depending on the recipient's situation)
- Child care support (amount of coverage can differ depending on the recipient's situation)

◆ Required Documents

- SPF Fall 2024 application form (including study plan)
- certificate of employment (as a teaching/instructional staff member)

☞ the certificate must state:

- (1) the name of the university the applicant is currently registered as a teaching/instructional staff member
- (2) the address of the university the applicant is currently registered as a teaching/instructional staff member
- (3) the department the applicant is employed in as a teaching/instructional staff member
- (4) the name of the position that the applicant is employed as a teaching/instructional staff member
- (5) since when the applicant was employed at the university as a teaching/instructional staff member (Applicants must currently be employed as a staff at the university at the time of applying to the SPF Scholarship Program)

☞ **the applicant's certificate of employment must state:**

- confirmation that the university he/she is employed at as a teaching/instructional staff member that they will maintain their position as a teaching/instructional staff member at the university after the applicant returns following their achievement of a Ph.D at Seoul National University
- academic transcript and graduation certificate (for both undergraduate and master's degree)
- recommendation letter from the Dean(head of department)or President of his/her current university of his/her home country
- video link (academic achievements, plan, goals after graduation) * not mandatory, bonus points given (applicants should submit their video files using the specified method(through Vimeo, YouTube)

◆ SPF Application Timeline (KST) for Fall 2024 Semester

Timeline	Requirements
<p>March 4, 2024 (Mon.) 10:00 – March 7, 2024 (Thurs.) 17:00</p>	<p>✦ Online SPF application should be done through SNU Office of Admissions Website(https://en.snu.ac.kr/admission) within the admissions application period.</p> <p>✦ Check the SPF application check box to make your online SPF application</p>
<p>March 2, 2023 (Thurs.) – March 31, 2023 (Fri.)</p>	<p>✦ Submit your SNU President Fellowship Program application documents to the SNU Office of International Affairs (scanned file as pdf format and original documents must all be submitted)</p> <p>※ PDF Submission → Submit all Required Documents (PDF version) to intlscholarship@snu.ac.kr (must be titled: SPF Fall 2023 (applicant's name))</p> <p>※ Postal Submission(original documents) → Submit all Required Documents (Original hard-copy documents) by post to below address : Attn: Scholarship Coordinator, Office of International Affairs, Seoul National University, Bldg.73, 2nd Floor, Room 309, 1 Gwanak-ro, Gwanak-gu, Seoul 08826, Republic of Korea (Tel: +82-2-880-2519)</p>

★ Any SPF submissions made without checking the SPF application check box through the Office of Admissions website will be considered ineligible (Application for admission is mandatory)

Timeline	Requirements
April, 2024	<ul style="list-style-type: none"> ✦ First level of screening of application documents ※ The applicant MUST 1) complete the online application through the SNU admissions webpage 2) submit his/her application documents to the SNU Office of International Affairs by post and e-mail
June 28, 2024 (Fri.), After 17:00	<ul style="list-style-type: none"> ✦ Announcement of Final Admissions Results for Fall 2024
Early July, 2024	<ul style="list-style-type: none"> ✦ Announcement of applicants who have passed the first level of screening of application documents (those who will go on to the interview held by the ‘SPF Selection Committee’) ※ Announced by the SNU OIA
July, 2024 (TBA)	<ul style="list-style-type: none"> ✦ Interview (held by the SNU OIA)
July ~ August 2024 (TBA)	<ul style="list-style-type: none"> ✦ Announcement of the final results of the SPF Program of Fall 2024

※ Forms of SPF Application, Personal Statement and Study Plan, Recommendation Letters, etc. can be found on the SNU OIA website(<https://oia.snu.ac.kr/>)

2024학년도 2학기 개도국 대학 교원 지원 프로그램 (SPF) 장학생 선발 계획(안)

1 사업 개요

□ 목적

- 박사학위 미소지 개도국 주요 대학 교원을 지원함으로써 개발도상국 고등교육역량 증진 기여 및 한국-ODA 국가 간 교육 네트워크 구축
- 장학생의 출신 지역 범위를 다양화하여 신규 유학수요 창출 및 향후 대학의 국제 네트워크를 다변화하는 기반 마련

□ 지원 자격 (동시 충족)

- 개발도상국 대학 교원(teaching/instructional staff)중 박사학위 미소지자
 - 교원 자격을 소유한 지원자(아래의 조건 중 한 가지에 해당 시 교원으로 인정)
 - ① 교과외 강의 또는 연구를 수행하기 위해 임용된 상태의 교원
 - ② 6개월 이상 교과외 강의 또는 연구를 수행하기 위해 고용된 상태의 석사학위 취득(예정)자
 - 교원으로 인정되는 직급(직책)
 - Professor
 - Associate Professor
 - Assistant Professor
 - Research Professor
 - Lecturer
 - Instructor
 - Teaching Assistant
 - Research Assistant
- ※ 위에서 명시된 직급(직책)외에도 고국의 대학에서 학생들에게 강의 또는 연구를 지도하거나 평가한 근무 경력(고용사실)이 확인될 경우 교원으로 인정
- 2024학년도 2학기 서울대 박사학위과정에 지원하여 최종 합격한 자

□ 지원 내용

- 박사과정 등록금 전액 6학기(연구생 등록금 포함)까지 지원
- 생활비 지원(3~4년, 150~200만원/월)
- 왕복 항공료 실비 지원(GTS 기준 내)

- 학기 중 언어교육원 한국어교육(저녁반) 지원
- 건강보험료 지원 (지원범위 및 관련 내용 별도 안내 예정)
- 자녀보육료 지원 (지원범위 및 관련 내용 별도 안내 예정)

2 수혜자 선발

□ 선발 인원

- 선발인원 : ○명

□ 선발 방법

- SNU President Fellowship 선정심사위원회를 구성하여 선발
- 1차 서류 심사 후 2차 면접심사(화상면접)를 통해 장학생 최종 선정
- 심사요소 및 배점

구분	서류 평가		면접 평가			계
	잠재적 역량 및 연구계획	성적평가	기본소양 및 의사표현	학업계획서 및 졸업 후 기대효과	연구자세 및 적극성	
1차	30	20	-	-	-	50
2차	1차 심사 총점 반영 (총 50점)		20	20	10	100

○ 선발 방식

- 1차 서류심사: 총 배점 50점, 선발예정인원의 2배수 선발
- 2차 면접심사: 총 배점 100점 (1차 총점 포함)

※ 장학생 선발을 위한 심의 절차는 제반사항에 따라 변동 가능

□ 선발 결과 안내

- 합격자 개별 메일 안내 및 선발 학생 소속 대학(원)으로 공문발송

□ 신청 방법 및 신청 일정

- ① 서울대학교 입학지원(온라인 신청): 2024년 3월 4일(월) ~ 3월 7일(목) 17:00
 ※ 글로벌인재특별전형 온라인 지원과 동시에 SPF 장학금 온라인 신청 필수(체크박스 클릭)
- ② SPF 신청서 및 증빙서류 제출(지원자→ 국제협력본부) 2024년 3월 29일(금)까지
 ※ 온라인 신청 후 증빙서류 PDF파일 및 원본서류 제출 필수
 ☞ PDF파일 (원본서류 스캔본) 제출처: intlscholarship@snu.ac.kr
 (메일제목: 'SPF Fall 2024(지원자 성명)')
 ☞ 원본서류 제출처: 08826 서울특별시 관악구 관악로 1 73동 문화관 2층 209호 국제협력본부
 외국인 장학생 담당자 앞
- ③ SPF 온라인 지원내역 및 서류 제출내역 대조 검토(국제협력본부): 2024년 4월
- ④ 글로벌인재특별전형 최종합격자 발표(입학본부): 2024년 6월 28일(금) 17시 이후
- ⑤ 2차 면접심사 대상자 통보: 2024년 7월 중 (합격자에 한해 이메일 안내)
- ⑥ SNU President Fellowship Program 최종 합격자 발표: 2024년 7월 ~ 8월 중

□ 유의사항

- 2024학년도 후기 글로벌인재특별전형 대학원 인터넷 접수 지원과 SPF 장학프로그램 신청 동시 진행
 - 글로벌인재특별전형 대학원 인터넷 접수와 동시에 SPF 장학 프로그램 지원접수
 - 글로벌인재특별전형 대학원 인터넷 접수 화면 내 'SNU President Fellowship Program(SPF) 지원' 체크박스 반드시 체크하여 장학 신청해야 함
 - 해당 화면을 통해서만 신청 자체만 받으며, 지원자들은 입학 지원 단계에서 SPF 장학프로그램 체크박스를 통해 신청 후 지원 서류는 국제협력본부로 별도 제출해야 장학신청 완료자로 간주됨
 - 국제협력본부에서 SPF 장학 프로그램 지원자 내역과 실제 장학서류 접수 내역을 대조 후 SPF 1차 심사 합격자 선발, 글로벌인재특별전형 합격자 발표 후 실제 박사학위과정에 합격한 SPF 1차 심사 합격자 중 2차 심사 대상자(면접 대상자) 발표
 - 면접 심사 진행 후 최종 장학생 선발

□ 장학금 신청에 따른 제출 필요 서류

○ 제출 서류

- SNU President Fellowship 신청서 (수학계획서 포함)
- 성적증명서 및 졸업(예정)증명서 각 1부 (학사, 석사 모두 제출)
- 대학 교원 재직증명서 (SPF 장학 프로그램 지원자의 근무 대학명, 소재지, 근무부서, 직급, 재직기간 포함)
※ 지원자가 해당 대학에 교원(faculty)으로 재직 중이며, 지원자가 서울대에서의 박사학위 취득 후 고국 대학에 복귀했을 때도 교원 자격을 유지한다는 소속 대학 측의 확인이 포함되어야 함
- 교원으로 근무한 대학의 학과장, 학장 혹은 총장 추천서
- 강의 및 연구 성과, 수학 계획, 졸업 후 계획을 포함한 5분 이내 동영상 링크 (가산점 부여)

4 장학금 집행 및 관리

□ 장학금 지급 및 집행

- 학생은 생활비 지급 전월 20일~말일에 소속 대학(원)에 생활비 지급을 신청하여 소속 대학에 한국 거주 사실을 입증하여야 함
- 매월 생활비는 전월 생활비 신청내역에 따라 각 단과대학 담당자가 통합행정시스템을 통해 입력하며, 이를 국제협력본부가 당월 10일까지 학생의 개인계좌로 지급함

□ 장학금 지속 수혜여부 심사

- 매 학기 말 장학생의 수학확인을 통해 장학금 지속 수혜여부를 심사하며, 학생의 직전학기 성적이 기준 성적(3.0/4.3)에 미달할 경우 다음 학기 장학금 수혜 대상자에서 제외됨

□ 휴학 신청

- 원칙적으로 휴학은 허용되지 않으나, 거주국 천재지변, 외교단절, 질병, 본국 정부의 일시소환 또는 기타 부득이한 사유로 휴학하고자 하는 경우 수혜 기간 동안 휴학이 가능함.
- 본부 담당자와 사전 논의 후 학칙에 따라 휴학신청을 하여 학(원)장의 허가를 받아야 함

5

추진 일정 (2024년 2학기)

연번	일시	내용
1	2024. 2월 중 (예정)	+ SNU President Fellowship Program 선발 홍보 진행 (각종 학내 홈페이지 및 공지사항에 게시 및 개발도상국 대사관과 주요 대학에 문서 및 이메일 홍보)
2	2024. 3. 4.(월) 10:00 ~ 2024. 3. 7.(목) 17:00	+ 인터넷 접수: 서울대학교 입학본부 홈페이지 글로벌 공지사항을 통해 접속 + 인터넷 접수 화면 내 'SNU President Fellowship Program' 신청탭 체크박스 클릭
3	2024. 3. 4.(월) ~ 2024. 3. 29.(금)	+ SNU President Fellowship Program 지원서 및 관련 서류 국제협력본부 에 제출 (스캔 pdf파일 및 원본서류 모두 제출)
4	2024. 4. 1.(월) ~ 2024. 4. 8.(월)	+ 입학지원 단계에서 SPF 장학금 온라인 신청을 마친 SPF 신청서류 제출 지원자들에 한해 국제협력본부에서 1차 심사선발 (서류 심사) + 입학지원 단계에서 온라인으로 SPF 장학금을 신청한 지원자들 내역과 제출된 SPF 신청서류 국제협력본부에서 대조 및 검토 ※ 개도국 대학 교원 자격 소지 여부 등 서류상 장학생 자격요건 충족 여부 확인을 통해 장학프로그램 1차 합격자 선별
5	2024. 4. 9.(화) ~ 2024. 5. 8.(수)	+ SNU President Fellowship Program 1차 선발자 내역 각 소관 대학원에 송부, (국제협력본부 → 대학원) 각 대학원 별 평가 시 참고하여 진행
6	2024. 6. 28.(금) 17:00	2024학년도 후기 글로벌인재특별전형 대학원 합격자 발표 (입학본부)
7	2024. 7월 초(예정)	+ 1차 SPF 심사선발 합격자 중 2023학년도 후기 글로벌인재특별전형 대학원 최종 합격자 내역 검토, 2차 면접대상자로 분류 (국제협력본부) ※ 2024학년도 후기 SPF 장학금 면접심사 대상자들에게 면접 관련 별도 안내예정
8	2024. 7월 중 (예정)	+ SNU President Fellowship Program 2차 면접심사 진행 (국제협력본부)
9	2024. 7월 중 (예정)	+ SNU President Fellowship Program 최종 합격자 발표 (국제협력본부)

* 상기 일정은 학내 사정에 따라 변경될 수 있음



SEOUL
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SEOUL NATIONAL UNIVERSITY

SNU PRESIDENT FELLOWSHIP PROGRAM

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SNU PRESIDENT FELLOWSHIP



SEOUL NATIONAL UNIVERSITY



About the SPF Program

Recognizing its global social responsibility, Seoul National University launched the 'SNU President Fellowship Program' back in 2014, to provide opportunities to faculty members of major universities in Asia, Africa, South America etc. to pursue Ph.D. degrees at SNU.



Conditions of Application

An applicant of the SPF program must be BOTH:

- › A faculty member of a major university in Asia, Africa, South America, etc. without a Ph.D degree
- › A newly admitted student to SNU as a Ph.D student during the application period

- Priority is given faculty members from partner universities in Asia, Africa, South America etc.
- Applicants can apply to pursue Ph.D. in any research area but selection priority will be given to applicants doing exceptional work in engineering, medicine, public health, agriculture, developmental studies, and Korean studies.

What a recipient will get

A recipient of SPF program will be awarded of the following:

- › Full tuition waiver for up to six semesters
- › KRW 1,500,000~2,000,000 monthly stipend for 3~4 years
- › A round-trip airfare
- › Korean language evening class at the SNU Language Institute
- › National health insurance coverage
- › Child care support (within certain limits)



Application Timeline

- **Online SPF application should be done through SNU Office of Admissions Website (<https://en.snu.ac.kr/admission>) within the admissions application period.**
- **Check the SPF application check box to make your online SPF application**
- **Submit your SNU President Fellowship Program application documents to the SNU OIA** (scanned file as pdf format and original documents must all be submitted)
- **First level of screening of application documents**
* The applicant MUST 1) complete the online application through the SNU admissions webpage
2) submit his/her application documents to the SNU OIA through post and as a pdf format
- **Announcement of SNU Final Admissions Results**
- **Announcement of application who have passed the first level of screening of application documents** (those who will go on to the interview held by the 'SPF Selection Committee')
* Announced by the SNU OIA
- **Interview (held by the SNU OIA)**
- **Announcement of the final results of the SNU President Fellowship Program**

* Detailed deadlines, forms of SPF Application, Personal Statement and Study Plan, Recommendation Letters, etc. can be found on the SNU OIA website (<https://oia.snu.ac.kr/>)



2024학년도 후기
글로벌인재특별전형
대학원 모집안내

2024 Fall Graduate
Admissions Guide for International Students



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연락처

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* 영어강좌 문의	각 단과대학(22쪽 확인)
홈페이지 주소	
* 서울대학교 대표 홈페이지	https://www.snu.ac.kr (국문) https://en.snu.ac.kr (영문)
* 서울대학교 입학 홈페이지	https://admission.snu.ac.kr (국문) https://en.snu.ac.kr/admission (영문)
우편주소	서울특별시 관악구 관악로 1 서울대학교 입학본부 입학관리과 150동 401호 (우편번호 08826)
상담/접수시간	평일 오전 9:30 ~ 11:00, 오후 1:30 ~ 5:00 (대한민국 공휴일 제외)

01 전형일정

No	구분	일정 (모든 사항은 대한민국 시간 기준)
안내사항		
1	온라인 원서접수(*) 제출서류 스캔·업로드	2024. 3. 4.(월) 10:00 ~ 2024. 3. 7.(목) 17:00 <ul style="list-style-type: none"> 온라인 접수처: 서울대학교 입학본부 홈페이지 글로벌 공지사항에 게시되는 링크로 접속 (https://admission.snu.ac.kr/international/notice) 전형료(90,000원) 결제 및 수험번호 생성을 완료한 지원자에 대해서만 정상 접수 인정 지원유형(I·II), 지원과정, 모집단위를 제외한 지원서 내용은 접수 마감기한 전까지 수정 가능 - 인적사항, 자기소개서 및 수학계획서 등 수정 가능, 제출서류 스캔파일 재업로드 가능
2	온라인 추천서 제출	2024. 3. 4.(월) 10:00 ~ 2024. 3. 8.(금) 17:00 <ul style="list-style-type: none"> 전형료 결제 시 지원자가 지정한 2명의 추천인에게 추천서 작성 관련 안내 이메일 자동 발송 온라인 추천서 작성 사이트를 통해서 제출한 추천서만 인정(이메일/팩스/우편 제출 불가) 추천인이 추천서 작성을 시작했거나 제출 완료한 경우 추천인 및 추천인 이메일 주소 변경 불가
3	성과물(포트폴리오) 제출	2024. 3. 4.(월) 10:00 ~ 2024. 3. 7.(목) 17:00 <ul style="list-style-type: none"> 다음 모집단위 지원자에 한함(그 외 모집단위 지원자는 해당사항 없음) - 미술대학(협동과정 미술경영전공 제외), 음악대학, 사범대학 협동과정 미술교육전공, 사범대학 협동과정 음악교육전공, 공과대학 건축학과 건축학전공, 생활과학대학 아동가족학과 아동가족학전공 성과물(포트폴리오)은 지원 단과대학으로 직접 제출(모집단위별 제출방법 13쪽 확인) 제출여부 확인 등 성과물(포트폴리오) 관련 사항은 해당 모집단위(단과대학)에 문의
4	예비합격자 발표	예비합격자 발표 2024. 5. 23.(목) 17:00 이후
	원본서류 제출	원본서류 제출 2024. 5. 23.(목) 17:00 이후 ~ 2024. 6. 7.(금) 17:00 <ul style="list-style-type: none"> 예비합격여부 확인 : 서울대학교 입학본부 홈페이지 글로벌 공지사항 (https://admission.snu.ac.kr) 생년월일 및 수험번호 입력 후 예비합격 확인(수험번호를 분실하지 않도록 주의) 원본서류 제출 방법 등은 예비합격자 발표 시 공지되는 '예비합격자 안내사항' 확인 온라인 원서접수 당시 스캔·업로드한 서류의 원본 실물 서류를 우편 제출 - 원본서류 미제출 혹은 미비한 경우 예비합격이 취소될 수 있음
5	합격자 발표	2024. 6. 28.(금) 17:00 이후 <ul style="list-style-type: none"> 합격여부 확인 : 서울대학교 입학본부 홈페이지 글로벌 공지사항(https://admission.snu.ac.kr) 생년월일 및 수험번호 입력 후 합격 확인(수험번호를 분실하지 않도록 주의)
6	합격자 등록	2024. 7월 ~ 8월 중 <ul style="list-style-type: none"> 등록금 고지서 출력, 비자 발급 등 자세한 정보는 합격자 발표 시 공지되는 '합격자 안내사항' 확인
7	한국어능력평가시험	2024. 8월 중 <ul style="list-style-type: none"> 합격자 중 대상자에 한하여 실시(합격자 발표 시 안내 예정)

※ 상기 일정은 학내 사정에 따라 변경될 수 있으며, 변경 사항은 서울대 입학본부 홈페이지를 통해 공지됩니다.

* 온라인 접수가 불가능한 경우: 천재지변, 통신 단절 등 공식 확인이 가능한 사유에만 우편 또는 방문제출이 가능하며, 입학전형료 (송금수표 USD 85) 및 사유서를 접수마감일 전까지 제출하시기 바랍니다.

02 지원자격 및 제출서류

가. 글로벌인재특별전형 I (부모가 모두 외국인인 외국인)

지원자격

2024. 8. 31.까지 아래의 자격요건을 모두 충족하는 사람

◆ 학력

- 1) 석사과정 및 석사·박사통합과정 지원자: 학사학위 취득 또는 이와 동등 이상의 학위를 취득한 자(취득 예정자)
- 2) 박사과정 지원자: 석사학위 취득 또는 이와 동등 이상의 학위를 취득한 자(취득 예정자)
 - ※ 검정고시, 홈스쿨링, 사이버학습 등의 학력사항은 인정 불가
(코로나19로 인해 한국에서 온라인 수업을 이수한 경우, 사유서 및 관련 증빙서류 제출 시 지원 가능)
 - ※ 한국 대학교 졸업자도 지원 가능(대학교 소재지 무관)
 - ※ 국외 대학의 경우 2024. 8. 31.까지 모든 과정을 이수하고 학위 수여를 2024년 9월에 하는 경우도 인정

◆ 국적

- 지원자 및 부모가 모두 외국 국적 소지자
 - ※ 대한민국 국적자였던 경우, 2024. 3. 7. 전에 부모와 지원자 모두 대한민국 국적을 이탈/상실 완료한 사람
- 제적초본, 기본증명서 등 국적이탈/상실 증빙서류 제출 필수

제출서류 (온라인 접수사이트 업로드)

- 접수기간 내 서류 미제출 시 결격 처리(접수 마감 이후 추가 서류 제출 불가)
- 우편, 이메일, 팩스를 통한 서류 제출 불가
- **반드시 한국어 또는 영어로 된 서류를 제출(12쪽 [원본서류/번역공증원본] 확인 요망)**
- 항목별 8MB 이내 JPG, PNG, PDF 파일 형식으로 된 스캔파일 제출
 - 항목당 파일 한 개로 통합하여 제출
 - 식별 불가한 제출서류(암호화 된 파일, 열리지 않는 파일 등)는 미제출로 간주하므로 업로드 후 확인 요망
- 온라인 원서접수 사이트 및 추천서 작성 사이트는 윈도우 운영체제 하의 마이크로소프트 엣지 또는 구글 크롬 브라우저에서만 사용 가능
- 접수 완료(전형료 결제) 이후에는 지원유형(I·II), 지원과정 및 모집단위(전공) 변경, 접수 취소 불가
 - 그 외의 사항(자기소개서 및 수학계획서, 업로드 파일 등) 수정은 접수 완료 후에도 마감일시 전까지 가능
- 제출한 서류만으로 사실 확인이 어려운 경우 필요한 서류를 별도로 요구할 수 있음

No	제출서류	유의사항
❖ 1~3번: 접수기간 내 반드시 한국어 또는 영어 로 입력해야 함		
1	입학지원서 1부	<ul style="list-style-type: none"> 온라인 접수사이트에서 직접 작성하여 입력 지원서에 기재하는 사항(영문 성명, 생년월일 등)은 제출 서류상의 정보와 동일해야 함
2	자기소개서 및 수학계획서 1부	<ul style="list-style-type: none"> 온라인 접수사이트에서 직접 작성하여 입력 각 항목별 띄어쓰기 포함 3,000 byte 이내 작성(한국어 약 1,500자, 영어 약 600개 단어) ※ 다음 모집단위 지원자는 한국어로 작성 필수: 인문대학 국어국문학과 · 국사학과 · 동양사학과, 경영대학 경영학과, 미술대학 협동과정 미술경영전공 지원자의 구체적인 인적사항(부모 및 친인척의 성명, 직장명 등) 기재 금지
3	추천서 2부 ※ 서로 다른 2인에게 각 1부	<ul style="list-style-type: none"> 추천인이 온라인 추천서 작성 사이트에서 직접 작성 및 제출(이메일/팩스/우편 제출 불가) - 전형료 결제 시 추천인에게 사이트 링크를 포함한 추천서 작성 관련 안내 메일 자동 발송 각 항목별 띄어쓰기 포함 3,000 byte 이내 작성(한국어 약 1,500자, 영어 약 600개 단어) 추천서 제출 현황은 지원자가 온라인 접수사이트로 직접 확인(유선/이메일 확인 불가) 출신대학 교수가 추천서 작성에 힘든 경우 타대학 교수, 직장상사 등이 추천 가능 지원자의 구체적인 인적사항(부모 및 친인척의 성명, 직장명 등) 기재 금지
❖ 4~12번 : 접수기간 내 서류를 스캔 하여 온라인 접수사이트에 업로드 (예비합격 후 원본서류 우편/방문제출)		
❖ 서류가 한국어 또는 영어가 아닌 기타 언어로 작성되었을 경우 번역공증원본도 함께 업로드 및 제출		
4	언어능력 증빙서류 (한국어 또는 영어 중 1가지 이상) ※ 단, 다음 모집단위 지원자는 TOPIK 필수 제출 - 6급: 경영대학 경영학과, 미술대학 협동과정 미술경영전공 - 5급: 미술대학 디자인학부 시각디자인전공 · 산업디자인전공 · 디자인전공	<ul style="list-style-type: none"> 한국어 또는 영어 능력을 증빙할 수 있는 다음 중 하나 이상의 서류 1) 한국어 또는 영어 공인어학성적(*) 2) 모든 수업이 한국어 또는 영어로 진행되었음을 입증하는 공식 서류 또는 학교 소개자료(학사 또는 석사 전 교육과정을 한국어 또는 영어로 이수한 경우에 한함) ※ 2)의 공식 서류에 대한 지정 양식 없음 * 공인어학성적 최저 기준: <ul style="list-style-type: none"> - 공인어학성적은 응시일이 2022. 3. 1. 이후이며 접수 마감일까지 점수 또는 급수가 확정된 성적만 유효함 (접수마감일 이후 점수 또는 급수가 발표되는 성적은 제출 불가) <p>[한국어] 한국어능력시험(TOPIK, TOPIK IBT) 3급 또는 대한민국 소재 대학교 언어교육원/어학당 4급 수료</p> <p>[영어] TOEFL iBT 80 또는 IELTS Academic Band Score 6.0 또는 TEPS 269점</p> <p>※ TOEFL: MyBestScores(13쪽 확인) 및 iBT Home Edition 성적 인정, TOEFL ITP 성적 인정 불가</p> <p>※ IELTS: IELTS Online 성적 인정, IELTS Indicator 성적 인정 불가</p>
5	학사과정 졸업(예정)증명서 또는 학위증명서 1부	<ul style="list-style-type: none"> 온라인 원서접수 기간 내 원본을 스캔하여 제출하며, 국외 대학 졸업(예정)자의 경우 예비합격 이후 아포스티유 또는 대한민국 공관 영사확인을 받아 원본 제출 - 온라인 원서접수 기간 내 아포스티유 또는 영사확인 서류를 제출해도 무방함 - 국가별로 아포스티유 및 영사확인 처리가 지연되는 경우가 있으므로 미리 확인 후 받아두는 것을 권장(12쪽 [아포스티유 협약에 따른 학력 증명서류 인증] 확인) 졸업(예정)증명서를 발급받을 수 없는 경우, 지정 양식의 사유서와 함께 졸업(예정)일이 명기된 재학증명서, 성적증명서, 출신학교(또는 지도교수) 공식 발급 서류 등을 제출
6	성적증명서 1부	<ul style="list-style-type: none"> 중국 대학교 졸업자는 아포스티유 또는 영사확인을 받은 ①졸업증명서 ②학위증명서 ③성적증명서와 함께 ④CHSI (中国高等教育学生信息网)에서 발급한 Online Verification Report of Higher Education Degree Certificate(中国高等教育学位在线验证报告)를 모두 제출 - 중국 대학교 졸업예정자는 학교에서 발급한 ①졸업일이 명기된 졸업예정증명서 및 ②성적증명서를 아포스티유 또는 영사확인 받아 ③CHSI (中国高等教育学生信息网)에서 발급한 Online Verification Report of Student Record(教育部学籍在线验证报告)와 함께 제출
7	석사과정 * 박사과정 지원자만 졸업(예정)증명서 또는 학위증명서 1부	<ul style="list-style-type: none"> 중국 대학교 졸업자는 아포스티유 또는 영사확인을 받은 ①졸업증명서 ②학위증명서 ③성적증명서와 함께 ④CHSI (中国高等教育学生信息网)에서 발급한 Online Verification Report of Higher Education Degree Certificate(中国高等教育学位在线验证报告)를 모두 제출 - 중국 대학교 졸업예정자는 학교에서 발급한 ①졸업일이 명기된 졸업예정증명서 및 ②성적증명서를 아포스티유 또는 영사확인 받아 ③CHSI (中国高等教育学生信息网)에서 발급한 Online Verification Report of Student Record(教育部学籍在线验证报告)와 함께 제출

No	제출서류	유의사항
8	성적증명서 1부	<ul style="list-style-type: none"> 편입학 등 사유로 전적대학 등에서 학점 인정을 받은 경우 해당 성적증명서도 반드시 제출 학년 또는 학기가 종료되지 않은 경우 지원접수 당시까지의 내용이 기재된 성적표 제출 - 예시: 학사 4학년 2학기 성적이 없는 경우 4학년 1학기까지의 성적 제출
9	지원자의 국적증명 1부	<ul style="list-style-type: none"> 유효기간 내의 여권 사본을 제출하며, 유효한 여권이 없는 경우에 한하여 국적이 명기된 국적증명서 원본 또는 국적증명서 공증원본, 신분증 공증원본 제출 가능 ※ 운전면허증 등 국적 확인이 불가능한 기타 서류는 인정하지 않음 중국 국적의 경우 유효기간 내의 여권 사본 또는 공증처 발급일이 2023. 9. 1. 이후인 국적증명서 공증원본만 인정 ※ 중국 호구부(戶口簿), 신분증(居民身份证)은 인정하지 않음
10	부모의 국적증명 1부	<ul style="list-style-type: none"> 한부모가정, 부모 사망 또는 이혼 등 사유가 있을 시 현재 친권을 가진 보호자의 국적 증명만을 제출하며 사유서 및 관련 증빙서류를 반드시 제출 (이혼증명은 친권 내용 명기 필요) 대한민국 국적자였던 경우 국적 이탈/상실에 관한 자료를 반드시 제출
11	지원자와 부모의 관계증명 1부	<ul style="list-style-type: none"> 지원자 및 부모 성명이 모두 확인 가능한 지원자의 출생증명서, 가족관계증명서, Citizenship Certificate 등 제출 중국 국적의 경우 공증처 발급일이 2023. 9. 1. 이후인 친속관계증명서(亲属关系证明书) 만 인정 한부모가정, 부모 사망 또는 이혼 등 사유가 있을 시 사유서 및 관련 증빙서류를 반드시 제출 - 원서접수 시 사유서는 사유서란, 관련 증빙서류는 부모 국적증명란에 업로드하여 제출
12	사유서 및 증빙서류 (선택)	<ul style="list-style-type: none"> 지원자격 및 기타 소명할 사실이 있는 경우에 한하여 제출 사유서 작성 후 서명하여 함께 이를 뒷받침하는 공식 증빙서류를 제출 (지정양식 31쪽 확인)
❖ 13~15번 (선택): 온라인 접수사이트에 스캔본 업로드 제출만 하며, 예비합격 후 원본 제출할 필요 없음		
13	기타 어학능력 증빙서류 (선택)	<ul style="list-style-type: none"> 한국어와 영어를 제외한 공인어학성적 - HSK, JLPT, JPT, DELF, DALF, DELE, GZ, TestDaF, TORFL 등
14	전형참고자료 (선택)	<ul style="list-style-type: none"> 대학교 재학기간 내의 수상, 장학 내역 등
15	학위논문 (선택)	<ul style="list-style-type: none"> 한국어 또는 영어 초록
❖ 16번 (해당학과 지원 시 필수): 접수기간 내 지원하는 단과대학으로 제출 (13쪽 제출방법 반드시 확인)		
No	해당학과	제출서류
16	미술대학 (협동과정 미술경영전공 제외)	<ul style="list-style-type: none"> 성과물(포트폴리오) 및 서약서
	음악대학	<ul style="list-style-type: none"> 성과물(포트폴리오) 및 서약서
	사범대학 협동과정 미술교육전공	<ul style="list-style-type: none"> 성과물(포트폴리오) (USB)
	사범대학 협동과정 음악교육전공	<ul style="list-style-type: none"> 연주전공자: 포트폴리오(CD/USB) 음악학전공자: 논문
	공과대학 건축학과 건축학전공	<ul style="list-style-type: none"> 석사과정: 성과물(포트폴리오) 박사과정: Academic writing sample
	생활과학대학 아동가족학과 아동가족학전공	<ul style="list-style-type: none"> 석사과정: Academic writing sample 박사과정: 한국어 또는 영어로 작성한 석사학위논문 - 석사학위논문이 없는 경우 학술지 게재 논문 또는 학술대회 발표논문

※ 입학지원서, 자기소개서 및 수학계획서, 추천서, 사유서 양식(참고용)은 24쪽 확인

나. 글로벌인재특별전형 II (전 교육과정 해외 이수자)

지원자격

2024. 8. 31.까지 아래 자격요건을 모두 충족하는 사람

◆ 학력

- 1) 석사과정 및 석사·박사통합과정 지원자: 학사학위 취득 또는 이와 동등 이상의 학위를 취득한 자(취득 예정자)
- 2) 박사과정 지원자: 석사학위 취득 또는 이와 동등 이상의 학위를 취득한 자(취득 예정자)
 - ※ 검정고시, 홈스쿨링, 사이버학습 등의 학력사항은 인정 불가
 - (코로나19로 인해 한국에서 온라인 수업을 이수한 경우, 사유서 및 증빙서류 제출 시 지원 가능)
 - ※ 국외 대학의 경우 2024. 8. 31.까지 모든 과정을 이수하고 학위 수여를 2024년 9월에 하는 경우도 인정

◆ 교육과정 이수: 아래 중 하나에 해당하는 경우

- 1) 대한민국 초·중·고교 및 대학 학사과정에 상응하는 교육과정을 전부 외국에서 이수한 사람
- 2) 외국/군사분계선 이북지역에서 대한민국 초·중·고교 및 학사과정에 상응하는 교육과정을 전부 이수한 북한이탈주민
 - ※ 북한에서 초·중·고교 및 대학 학사과정을 이수한 북한이탈주민은 「북한이탈주민 학력 확인서」 제출 시 지원 자격 인정(초·중·고교 과정은 시·도교육청 발급, 대학 학사과정은 통일부 및 교육부 승인을 통해 발급)

◆ 유의사항

- 부모가 모두 외국인인 외국인의 경우 **글로벌인재특별전형 I**로 지원하는 것을 권장
- ※ 글로벌인재특별전형 II 필수 제출서류인 대한민국 출입국에 관한 사실증명을 발급받기 어려운 경우가 있음

제출서류 (온라인 접수사이트 업로드)

- **접수 기간 내 서류 미제출 시 결격처리(접수 마감 이후 추가 서류 제출 불가)**
- 우편, 이메일, 팩스를 통한 서류 제출 불가
- **반드시 한국어 또는 영어로 된 서류를 제출**(12쪽 [원본서류 / 번역공증원본] 확인 요망)
- 항목별 8MB 이내 JPG, PNG, PDF 파일 형식으로 된 스캔파일 제출
 - 항목당 파일 한 개로 통합하여 제출
 - 식별 불가한 제출서류(암호화 된 파일, 열리지 않는 파일 등)는 미제출로 간주하므로 업로드 후 확인 요망
- **온라인 원서접수 사이트 및 추천서 작성 사이트는 윈도우 운영체제 하의 마이크로소프트 엣지 또는 구글 크롬 브라우저에서만 사용 가능**
- **접수 완료(전형료 결제) 이후에는 지원유형(I, II), 지원과정 및 모집단위(전공) 변경, 접수 취소 불가**
 - 그 외의 사항(자기소개서 및 수학계획서, 업로드 파일 등) 수정은 접수 완료 후에도 마감일시 전까지 가능
- 제출한 서류만으로 사실 확인이 어려운 경우 필요한 서류를 별도로 요구할 수 있음

No	제출서류	유의사항
❖ 1~3번 : 접수기간 내 반드시 한국어 또는 영어로 입력해야 함		
1	입학지원서 1부	<ul style="list-style-type: none"> 온라인 접수사이트에서 직접 작성하여 입력 지원서에 기재하는 사항(영문 성명, 생년월일 등)은 제출 서류상의 정보와 동일해야 함
2	자기소개서 및 수학계획서 1부	<ul style="list-style-type: none"> 온라인 접수사이트에서 직접 작성하여 입력 각 항목별 띄어쓰기 포함 3,000 byte 이내 작성(한국어 약 1,500자, 영어 약 600개 단어) ※ 다음 모집단위 지원자는 한국어로 작성 필수: 인문대학 국어국문학과 · 국사학과 · 동양사학과, 경영대학 경영학과, 미술대학 협동과정 미술경영전공 지원자의 구체적인 인적사항(부모 및 친인척의 성명, 직장명 등) 기재 금지
3	추천서 2부 ※ 서로 다른 2인에게 각 1부	<ul style="list-style-type: none"> 추천인이 온라인 추천서 작성 사이트에서 직접 작성 및 제출(이메일/팩스/우편 제출 불가) - 전형료 결제 시 추천인에게 사이트 링크를 포함한 추천서 작성 관련 안내 메일 자동 발송 각 항목별 띄어쓰기 포함 3,000 byte 이내 작성(한국어 약 1,500자, 영어 약 600개 단어) 추천서 제출 현황은 지원자가 온라인 접수사이트로 직접 확인(유선/이메일 확인 불가) 출신대학 교수가 추천서 작성이 힘든 경우 타대학 교수, 직장상사 등이 추천 가능 지원자의 구체적인 인적사항(부모 및 친인척의 성명, 직장명 등) 기재 금지
❖ 4~11번 : 접수기간 내 서류를 스캔 하여 온라인 접수사이트에 업로드 (예비합격 후 원본서류 우편/방문제출)		
❖ 서류가 한국어 또는 영어가 아닌 기타 언어로 작성되었을 경우 번역공증원본도 함께 업로드 및 제출		
4	언어능력 증빙서류 (한국어 또는 영어 중 1가지 이상) ※ 단, 다음 모집단위 지원자는 TOPIK 필수 제출 - 6급: 경영대학 경영학과, 미술대학 협동과정 미술경영전공 - 5급: 미술대학 디자인학부 시각디자인 전공 · 산업디자인전공 · 디자인 전공	<ul style="list-style-type: none"> 한국어 또는 영어 능력을 증빙할 수 있는 다음 중 하나 이상의 서류 1) 한국어 또는 영어 공인어학성적(*) 2) 모든 수업이 한국어 또는 영어로 진행되었음을 입증하는 공식 서류 또는 학교 소개 자료 (학사 또는 석사 전 교육과정을 한국어 또는 영어로 이수한 경우에 한함) ※ 2)의 공식 서류에 대한 지정 양식 없음 * 공인어학성적 최저 기준: - 공인어학성적은 응시일이 2022. 3. 1. 이후이며 접수 마감일까지 접수 또는 급수가 확정된 성적만 유효함 (접수마감일 이후 접수 또는 급수가 발표되는 성적은 제출 불가) [한국어] 한국어능력시험(TOPIK, TOPIK IBT) 3급 또는 대한민국 소재 대학교 언어교육원/어학당 4급 수료 [영어] TOEFL iBT 80 또는 IELTS Academic Band Score 6.0 또는 TEPS 269점 ※ TOEFL: MyBestScores(13쪽 확인) 및 iBT Home Edition 성적 인정, TOEFL ITP 성적 인정 불가 ※ IELTS: IELTS Online 성적 인정, IELTS Indicator 성적 인정 불가
5	학사과정 졸업(예정)증명서 또는 학위증명서 1부	<ul style="list-style-type: none"> 온라인 원서접수 기간 내 원본을 스캔하여 제출하며, 국외 대학 졸업(예정)자의 경우 예비합격 이후 아포스티유 또는 대한민국 공관 영사확인을 받아 제출(12쪽 확인) - 온라인 원서접수 기간 내 아포스티유 또는 영사확인 서류를 제출해도 무방함 - 국가별로 아포스티유 및 영사확인 처리가 지연되는 경우가 있으므로 미리 확인 후 받아두는 것을 권장
6	성적증명서 1부	<ul style="list-style-type: none"> 졸업(예정)증명서를 발급받을 수 없는 경우, 지정 양식의 사유서와 함께 졸업(예정)일이 명기된 재학증명서, 성적증명서, 출신학교(또는 지도교수) 공식 발급 서류 등을 제출 중국 대학교 졸업자는 아포스티유 또는 영사확인을 받은 ①졸업증명서 ②학위증명서 ③성적증명서와 함께 ④CHSI(中国高等教育学生信息网)에서 발급한 Online Verification Report of Higher Education Degree Certificate (中国高等教育学位在线验证报告)를 모두 제출 - 중국 대학교 졸업예정자는 학교에서 발급한 ①졸업일이 명기된 졸업예정증명서 및 ②성적증명서를 아포스티유 또는 영사확인 받아 ③CHSI (中国高等教育学生信息网)에서 발급한 Online Verification Report of Student Record(教育部学籍在线验证报告)와 함께 제출
7	석사과정 * 박사과정 지원시 졸업(예정)증명서 또는 학위증명서 1부	<ul style="list-style-type: none"> 편입학 등 사유로 전적대학 등에서 학점 인정을 받은 경우 해당 성적증명서도 반드시 제출 학년 또는 학기가 종료되지 않은 경우 지원접수 당시까지의 내용이 기재된 성적표 제출 - 예시: 학사 4학년 2학기 성적이 없는 경우 4학년 1학기까지의 성적 제출
8	성적증명서 1부	

No	제출서류	유의사항
9	지원자의 국적증명 1부	<ul style="list-style-type: none"> 유효기간 내의 여권 사본을 제출하며, 유효한 여권이 없는 경우에 한하여 국적이 명기된 국적증명서 원본 또는 국적증명서 공증원본, 신분증 공증원본 제출 가능 ※ 운전면허증 등 국적 확인이 불가능한 기타 서류는 인정하지 않음 중국 국적의 경우 유효기간 내의 여권 사본 또는 공증처 발급일이 2023. 9. 1. 이후인 국적증명서 공증원본만 인정 ※ 중국 호구부(戶口簿), 신분증(居民身份证)은 인정하지 않음 대한민국 국적자였던 경우 국적 이탈/상실에 관한 자료를 반드시 제출 복수국적자의 경우, 복수 국적에 대한 국적증명 필수
10	지원자의 대한민국 출입국에 관한 사실증명 1부	<ul style="list-style-type: none"> 발급처 : 읍면동 사무소, 재외공관, 출입국 · 외국인청, 출입국 · 외국인사무소, 「정부24」 - 외국 국적자의 경우 재외공관, 인터넷 민원 포털 「정부24」에서는 발급 불가 출생일부터 2024. 2. 10.까지 기록된 증명서를 발급 초 · 중 · 고교 및 대학 학사과정 기간에 학기 중 연속 30일 이상 한국에 체류한 사실이 있는 경우 사유서 및 관련 증빙서류를 반드시 제출 출입국에 관한 사실증명 상의 여권번호가 현재 유효한 여권 상의 여권번호와 다른 경우, 구여권 · 신여권 사본 및 여권 발급기록 증명서를 함께 제출 복수국적자의 경우, 해당 국적별로 조회한 대한민국 출입국에 관한 사실증명을 모두 제출 대한민국 국적자가 아닌 경우, 초 · 중 · 고교 및 학사과정 전과정 해외 이수를 증명할 수 있는 공식 서류(재학 기간이 명기되어 있는 졸업증명서, 성적증명서 등)로 대체 가능 북한이탈주민은 원서접수 시 본 항목에 북한이탈주민 학력 확인서를 업로드하여 제출
11	사유서 및 증빙서류 (선택)	<ul style="list-style-type: none"> 지원자격 및 기타 소명할 사실이 있는 경우에 한하여 제출 사유서 작성 후 서명하여 함께 이를 뒷받침하는 공식 증빙서류를 제출(지정양식 31쪽 확인)
❖ 12~14번 (선택): 온라인 접수사이트에 스캔본 업로드 제출만 하며, 예비합격 후 원본 제출할 필요 없음		
12	기타 어학능력 증빙서류 (선택)	<ul style="list-style-type: none"> 한국어와 영어를 제외한 공인어학성적 - HSK, JLPT, JPT, DELF, DALF, DELE, GZ, TestDaF, TORFL 등
13	전형참고자료 (선택)	<ul style="list-style-type: none"> 대학교 재학기간 내의 수상, 장학 내역 등
14	학위논문 (선택)	<ul style="list-style-type: none"> 한국어 또는 영어 초록
❖ 15번 (해당학과 지원 시 필수): 접수기간 내 지원하는 단과대학으로 제출 (13쪽 제출방법 반드시 확인)		
No	해당학과	제출서류
15	미술대학 (협동과정 미술경영전공 제외)	<ul style="list-style-type: none"> 성과물(포트폴리오) 및 서약서
	음악대학	<ul style="list-style-type: none"> 성과물(포트폴리오) 및 서약서
	사범대학 협동과정 미술교육전공	<ul style="list-style-type: none"> 성과물(포트폴리오) (USB)
	사범대학 협동과정 음악교육전공	<ul style="list-style-type: none"> 연주전공자: 포트폴리오(CD/USB) 음악학전공자: 논문
	공과대학 건축학과 건축학전공	<ul style="list-style-type: none"> 석사과정: 성과물(포트폴리오) 박사과정: Academic writing sample
	생활과학대학 아동가족학과 아동가족학전공	<ul style="list-style-type: none"> 석사과정: Academic writing sample 박사과정: 한국어 또는 영어로 작성한 석사학위논문 - 석사학위논문이 없는 경우 학술지 게재 논문 또는 학술대회 발표논문

※ 입학지원서, 자기소개서 및 수학계획서, 추천서, 사유서 양식(참고용)은 24쪽 확인

03 모집인원

- 수험능력을 고려하여 정원 외로 선발하며 별도 총원인원은 없음
- 지원자 수 및 경쟁률은 **공개하지 않음**

04 전형요소 및 전형방법

- 제출한 자료를 기초로 학업능력, 모집단위 관련 적성, 언어능력, 학업 및 학업외 활동 등을 종합적으로 평가하여 선발
 - 접수 기간 외 추가 서류 제출 불가
 - **접수 기간에 온라인 접수사이트에 스캔·업로드한 서류로 평가 진행**
 - 예비합격자로 선발된 이후 스캔·업로드한 서류의 원본을 우편 또는 방문 제출
- 평가 과정 중 별도의 필기/면접/실기고사 필요한 경우 지원자에게 개별 통보
 - 관련 문의사항은 지원 단과대학 또는 모집단위로 연락(22쪽 확인)
- 지원자의 지원자격 적격여부, 평가 세부사항, 불합격 사유 등은 **공개하지 않음**

05 지원자 유의사항

- **입학전형료는 면제 또는 환불 불가**(고등교육법 시행령 제42조의 3(입학전형료)에 근거함)
- **중복 지원 불가**(서로 다른 모집 단위에 대한 복수 지원 확인 시 결격 처리)
- 지원 모집단위에서 **영어 강의 제공하는지 여부는 해당 단과대학 또는 학과(부)에 직접 문의** 요망
- 신입생의 등록 후 휴학 가능 여부는 해당 단과대학으로 문의 요망
- **'예비합격' 자격 및 입학은 해당 학기 모집에 한하므로 다음 학기로 연기 불가**
- 합격 후 입학 홈페이지에 공지되는 **합격자 안내사항을 반드시 확인해야 함**
- 한국어능력평가시험 대상자로 선정된 합격자는 서울대학교 언어교육원에서 실시하는 한국어능력평가시험에 응시하여야 함
 - 평가 결과에 따라 학과별로 수강 교과목에 제한이 있을 수 있음
 - 한국어능력평가시험 관련은 언어교육원, 교과목 수강제한 관련은 지원 모집단위에 문의 요망
- 다음 항목에 해당하는 경우 **합격 또는 입학이 취소될 수 있음**
 - 지원 당시 학사 또는 석사과정 **졸업예정**이었으나, **합격 후에 졸업사실을 입증하지 못하는 경우**
 - 예비합격 후 **졸업증명서(또는 학위증명서) 및 성적증명서에 아포스티유 또는 영사확인**을 제출하지 않은 경우

- 예비합격 후 미비한 원본서류를 제출하거나 원본서류를 제출하지 않는 경우
- 입학시기가 같은 2 개 이상의 국내외 대학교에 동시에 등록금을 납부하는 경우
- 본교 입학일 이전에 국내·외 타 대학의 학적을 정리하지 않은 경우(이중 학적을 보유한 경우)
- 합격자가 정해진 기간 내에 등록(등록금 납부)을 완료하지 않은 경우
- 입학전형에 위조 또는 변조 등 거짓자료를 제출하거나, 대리응시, 기타 부정한 방법으로 지원하거나 공정한 학생 선발 업무를 방해한 경우(발견될 경우 불합격 처리되며, 입학 이후라도 입학이 취소될 수 있음)

참고

1

원본서류/번역공증원본

- 원본서류: 발급기관에서 최초 발급된, 책임자의 서명 또는 공식 직인이 날인된 서류
- 번역공증원본: 정부공인 공증기관에서 한국어 또는 영어로 번역하여 공증 날인을 받은 서류
 - 원본 서류가 한국어나 영어가 아닌 기타 언어로 작성되었을 경우 원본 서류와 함께 제출 필수

참고

2

아포스티유 및 대한민국 재외공관 영사확인 안내

- 아포스티유 협약

협약 가입국들 사이에서 공문서의 국제적 활용을 보다 용이하게 하기 위해, 외국 공관의 영사확인 등 복잡한 인증절차를 폐지하는 대신 공문서 발행국가가 인증하는 내용을 골자로 하는 다자간 협약

 - 명칭: Convention Abolishing the Requirement of Legalization for Foreign Public Document (외국공문서에 대한 인증의 요구를 폐지하는 협약)
 - 국가별 아포스티유 관련기관 정보: www.hcch.net → Members & Parties → HCCH Members 참고
 - 한국 대학교 졸업자는 해당사항이 없으며, 졸업증명서 및 성적증명서 원본을 제출

1. 가입국 소재 대학교 출신자

- 제출서류: 학사 또는 석사 졸업증명서 및 성적증명서(중국 대학교의 경우 학위증명서도 해당)
- 확인기관: 해당국 정부에서 지정한 기관
- 제출방법: 위 제출서류에 대한 “아포스티유 확인서”를 해당국 정부에서 지정한 기관에서 발급받아 제출
 - ※ 아포스티유 확인서는 해당국 소재 대한민국 재외공관(대사관 또는 영사관) 영사확인으로 대체 가능

2. 미가입국 소재 대학교 출신자

- 제출서류: 학사 또는 석사 졸업증명서 및 성적증명서(중국 대학교의 경우 학위증명서도 해당)
- 확인기관: 해당국 소재 대한민국 재외공관(대사관 또는 영사관)
- 제출방법: 위 제출서류에 대한 “영사확인”을 해당국 소재 대한민국 재외공관(대사관 또는 영사관)에서 발급받아 제출

3. 주의사항

- 한국어나 영어로 작성되지 않은 서류는 한국어 또는 영어로 번역공증을 받아 제출
- 반드시 아포스티유/영사확인 받은 원본을 그대로 제출(아포스티유/영사확인 받은 원본의 복사본은 인정 불가)

참고

3

TOEFL MyBest Scores 제출

공인언어능력증빙 항목으로 TOEFL 성적 제출 시, MyBest Scores 제출 가능(기존의 Test Date Scores 제출해도 무방)

○ TOEFL MyBest Scores

- 여러 번 응시한 시험에서 영역별로 가장 잘 나온 점수를 합산하여 점수를 산출하는 방식
- MyBest Scores 를 제출하는 경우, 4 개 영역의 응시일자가 모두 **2022. 3. 1. 이후**인 성적만 인정

참고

4

성과물(포트폴리오) 제출방법

○ 미술대학 (협동과정 미술경영전공 제외)

- 제출방법, 포트폴리오 제작방법, 서약서 양식 등은 미술대학 홈페이지(<http://art.snu.ac.kr>) 공지사항 참고
- 제출방법: 우편 제출, 2024. 3. 7.(목) 소인 발송 분까지 인정, 우편봉투 및 서류에 수험번호 기재
- 제출한 성과물은 반환하지 않으며, 제출 완료 여부는 지원접수사이트에서 확인
- 제출주소: (08826) 서울시 관악구 관악로 1 서울대학교 미술대학 교무행정실 50 동 206 호 글로벌입시담당자 앞
- 문의전화: 02-880-7454

○ 음악대학

- 음악대학 홈페이지(<https://music.snu.ac.kr>) 「입학」 → 「성과물 제출 곡목 안내」 반드시 확인
- 제출방법: 우편 제출, 2024. 3. 7.(목) 소인 발송 분까지 인정, 우편봉투 및 서류에 수험번호 기재
- 제출한 성과물은 반환하지 않으며, 제출 완료 여부는 지원접수사이트에서 확인
- 제출주소: (08826) 서울시 관악구 관악로 1 서울대학교 음악대학 교무행정실 54 동 107 호 글로벌입시담당자 앞
- 문의전화: 02-880-7980

○ 사범대학 협동과정 미술교육, 사범대학 협동과정 음악교육

- 제출방법: 우편 제출, 2024. 3. 7.(목) 소인 발송 분까지 인정, 우편봉투 및 서류에 수험번호 기재
- 제출한 성과물은 반환하지 않음
- 제출주소: (08826) 서울시 관악구 관악로 1 서울대학교 사범대학 교학행정실 11 동 317 호
- 문의전화: 02-880-7607

○ 공과대학 건축학과 건축학전공

- 제출양식: 자유양식
- 제출방법: 이메일 제출, honglian@snu.ac.kr 로 지원접수기간 내 성과물 발송
※ 이메일 제출이 불가능할 경우 USB 에 저장하여 우편 제출(2024. 3. 7.(목) 소인 발송 분까지 인정, 우편 봉투 및 서류에 수험번호 기재)
- 제출한 성과물은 반환하지 않음
- 제출주소: (08826) 서울시 관악로 1 서울대학교 공과대학 39 동 535 호 건축학과 사무실
- 문의전화: 02-880-7433

○ 생활과학대학 아동가족학과 아동가족학전공

- 제출방법: 우편 제출, 2024. 3. 7.(목) 소인 발송 분까지 인정, 우편봉투 및 서류에 수험번호 기재
- 제출한 성과물은 반환하지 않음
- 제출주소: (08826) 서울시 관악구 관악로 1 서울대학교 생활과학대학 222 동 101 호 아동가족학과 사무실
- 문의전화: 02-880-8747

참고

5

외국인 장학금(외국인 우수 대학원생 지원 프로그램/개도국 대학 교원 지원 프로그램)

* 신청방법

- 온라인 원서접수 시 신청 가능(입학지원서 작성 시 신청을 희망하는 장학금 항목에 체크)
- 상세 안내사항은 서울대학교 국제협력본부 홈페이지 공지사항 참조 (<https://oia.snu.ac.kr>)
- 문의: intlscholarship@snu.ac.kr, +82-2-880-2519

1. 외국인 우수 대학원생 지원 프로그램(Graudate Scholarship for Excellent Foreign Students (GSFS))

- 신청자격: 글로벌인재특별전형 I 지원자격을 충족하는 지원자
- 지원항목: 신청과정 등록금 전액, 생활비(지급액 및 지급 기간 대학(원)별로 상이)

2. 개도국 대학 교원 지원 프로그램(SNU President Fellowship Program (SPF))

- 신청자격: 글로벌인재특별전형 I 지원자격을 충족하며 박사학위를 소지하지 않은 개발도상국 대학 교원(강사 등)
※ 박사학위 과정 지원자에 한해 해당 장학 프로그램 신청 가능
- 지원항목: 박사과정 등록금 전액, 생활비, 왕복 항공료, 건강보험료, 학기 중 언어교육원 한국어교육, 자녀 보육료

06 모집단위

참고사항

- 1) * 표시: 학부 · 학과, 협동과정을 세부분야별로 모집합니다.
- 2) #표시: WCU(World Class University, 연구중심대학) 육성사업 관련 학과(전공)
- 3) 학사조직 개편으로 모집단위(학부 · 학과, 협동과정, 전공) 간 통합, 신설, 폐지 및 명칭변경 등이 있을 수 있습니다.
- 4) **세부전공에 대한 자세한 정보는 각 대학(원) 및 학과 홈페이지에서 직접 확인하시기 바랍니다.**
- 5) 행정대학원 행정학과 글로벌행정전공은 강의, 평가, 논문작성을 모두 영어로 진행하는 과정이므로 지원에 유의하시기 바랍니다.
- 6) 경영대학 경영학과는 대부분의 수업이 한국어로 진행되니 한국어로 수업 수강이 가능한 분만 지원하시기 바랍니다.
- 7) 석사 · 박사통합과정은 박사학위 취득을 목표로 하는 학생이 석사학위 취득 없이 박사 학위를 취득할 수 있는 과정이며, 인터넷 접수 시 '석사 · 박사통합과정'으로 지원해야 합니다. 교과과정에 관한 자세한 정보는 해당 모집단위의 대학(원) 또는 학과(부)에 문의하여 주시기 바랍니다.

계열	대학(원)	학부 · 학과	전공	모집여부		
				석사	석박통합	박사
인문 사회	인문대학	국어국문학과		○		○
		중어중문학과		○		○
		영어영문학과		○		○
		불어불문학과		○		○
		독어독문학과		○		○
		노어노문학과		○		○
		서어서문학과		○		○
		언어학과		○	○	○
		국사학과		○		○
		동양사학과		○		○
		서양사학과		○		○
		철학과	동양철학전공	○		○
			서양철학전공	○		○
		종교학과		○		○
		미학과		○		○
		고고미술사학과	고고학전공	○		○
			미술사학전공	○		○
		아시아언어문명학부		○		
		협동과정	서양고전학전공	○		○
			인지과학전공	○		○
			비교문학전공	○		○
기록학전공	○			○		
공연예술학전공	○			○		

계열	대학(원)	학부 · 학과	전공	모집여부			
				석사	석박통합	박사	
인문 사회	사회과학대학	정치외교학부	정치학전공	○		○	
			외교학전공	○		○	
		경제학부			○	○	
		사회학과		○		○	
		인류학과		○		○	
		지리학과		○		○	
		사회복지학과		○		○	
		언론정보학과		○		○	
		협동과정	여성학전공	○		○	
			평화 · 통일학전공	○			
		경영대학	*경영학과	(경영정보)	○		○
				(전략/국제경영)	○		○
				(마케팅)	○		○
(생산서비스운영)	○				○		
(인사조직)	○				○		
(재무금융)	○				○		
(회계학)	○				○		
농업생명과학대학	농경제사회학부	농업 · 자원경제학전공	○		○		
		지역정보학전공	○		○		
법학전문대학원 (일반대학원)	법학과		○		○		
사범대학	교육학과	교육학전공	○				
		교육공학전공	○				
		교육상담전공	○				
		교육행정전공	○				
		평생교육전공	○				
		국어교육과	한국어교육전공	○		○	
			외국어교육과	영어전공	○		○
				독어전공	○		○
		사회교육과	불어전공	○		○	
			일반사회전공	○		○	
			역사전공	○		○	
		윤리교육과	지리전공	○		○	
			윤리교육과	○		○	
			*체육교육과	스포츠인문사회전공	○		○
		스포츠과학전공		○		○	
		글로벌스포츠매니지먼트전공		○		○	

계열	대학(원)	학부·학과	전공	모집여부		
				석사	석박통합	박사
인문 사회	사범대학	협동과정	음악교육전공	○		○
			미술교육전공	○		○
			가정교육전공	○		○
			특수교육전공	○		○
			환경교육전공	○		○
			유아교육전공	○		○
			글로벌교육협력전공	○	○	○
생활과학대학	소비자학과		○		○	
		아동가족학과	○		○	
행정대학원	행정학과	행정학전공	○		○	
		정책학전공	○		○	
		글로벌행정전공	○			
환경대학원	환경계획학과				○	
국제대학원	국제학과		○		○	
자연 과학	자연과학대학	수리과학부		○	○	○
			통계학과	○		○
		물리·천문학부	물리학전공	○	○	○
			천문학전공		○	○
		화학부		○	○	○
		생명과학부		○	○	○
		지구환경과학부		○	○	○
		과학학과		○		○
		협동과정	유전공학전공	○	○	○
			뇌과학전공	○	○	○
			생물정보학전공	○	○	○
			계산과학전공	○		○
		간호대학	*간호학과	(모아·정신간호학전공)	○	○
(성인간호학전공)	○			○	○	
(지역사회간호·간호시스템전공)	○			○	○	
농업생명과학대학	농림생물자원학부	작물생명과학전공	○	○	○	
		원예생명공학전공	○	○	○	
		산림환경학전공	○		○	
		환경재료과학전공	○	○	○	
		바이오소재공학전공	○	○	○	

계열	대학(원)	학부·학과	전공	모집여부			
				석사	석박통합	박사	
자연 과학	농업생명과학대학	농생명공학부	식품생명공학전공	○	○	○	
			동물생명공학전공	○	○	○	
			응용생명화학전공	○	○	○	
			식물미생물학전공	○	○	○	
			곤충학전공	○	○	○	
			#바이오모듈레이션전공	○	○	○	
		생태조경·지역시스템공학부	생태조경학전공	○		○	
			지역시스템공학전공	○		○	
		농업생명과학대학	바이오시스템공학과		○	○	○
				산업인력개발학과	○		○
협동과정	농림기상학전공		○		○		
	농생명유전체학전공		○	○	○		
국제농업기술대학원	국제농업기술학과	경제동물과학전공	○		○		
		종자생명과학전공	○		○		
		바이오식품산업전공	○		○		
		그린에코시스템공학전공	○		○		
		국제농업개발협력전공	○		○		
사범대학	수학교육과		○		○		
		과학교육과	물리전공	○	○	○	
			화학전공	○	○	○	
			생물전공	○	○	○	
			지구과학전공	○		○	
생활과학대학	식품영양학과		○	○	○		
	의류학과		○		○		
약학대학	약학과		○	○	○		
보건대학원	보건학과	보건학전공	○		○		
		보건정책관리학전공	○		○		
	환경보건학과	환경보건학전공	○		○		
환경대학원	*환경계획학과	(도시및지역계획학)	○				
		(교통학)	○				
		(환경관리학)	○				
		(도시사회혁신전공)	○				
	환경설계학과		○				
	협동과정	조경학전공			○		
융합과학기술대학원	#분자의학및바이오제약학과		○	○	○		

계열	대학(원)	학부·학과	전공	모집여부				
				석사	석박통합	박사		
공학	공과대학	건축학과		○		○		
		*에너지시스템공학부	(에너지자원공학전공) (원자핵공학전공)	○ ○	○ ○	○ ○		
		전기·정보공학부		○	○	○		
		컴퓨터공학부		○	○	○		
		재료공학부		○	○	○		
		재료공학부	#하이브리드재료전공	○	○	○		
		기계공학부		○	○	○		
		기계공학부	#멀티스케일기계설계전공	○	○	○		
		항공우주공학과		○	○	○		
		건설환경공학부	건설환경공학전공 스마트도시공학전공	○ ○	○ ○	○ ○		
		화학생물공학부		○	○	○		
		화학생물공학부	#에너지환경화학융합기술전공	○		○		
		산업공학과		○	○	○		
		조선해양공학과		○	○	○		
		협동과정	바이오엔지니어링전공	○	○	○		
			도시설계학전공	○		○		
			기술경영·경제·정책전공	○		○		
			지능형우주항공시스템전공	○	○	○		
		융합과학기술대학원	응용바이오공학과		○	○	○	
			지능정보융합학과		○	○	○	
		데이터사이언스대학원	데이터사이언스학과		○	○	○	
		의학	의과대학	의과학과		○	○	○
				*의학과	(해부학)	○	○	○
					(병리학)	○		○
					(예방의학)	○		○
	(열대의학)			○	○	○		
	(인문의학)			○	○	○		
	(법의학)			○	○	○		
	(의료관리학)			○	○	○		
	(의공학)				○	○		
	(내과학)			○		○		
	(외과학)			○		○		
	(소아과학)			○		○		
	(산부인과학)			○		○		
	(정신과학)			○	○	○		

계열	대학(원)	학부·학과	전공	모집여부			
				석사	석박통합	박사	
의학	의과대학	*의학과	(피부과학)	○	○	○	
			(정형외과학)	○		○	
			(마취통증의학)	○		○	
			(성형외과학)	○		○	
			(방사선종양학)	○		○	
			(비뇨의학)	○		○	
			(이비인후과학)	○		○	
			(안과학)	○		○	
			(영상의학)	○	○	○	
			(재활의학)	○		○	
			(핵의학)	○	○	○	
			(응급의학)	○	○	○	
			(중개의학)	○	○	○	
			휴먼시스템의학과	○	○	○	
			협동과정	종양생물학전공	○	○	○
			의료정보학	○	○	○	
			줄기세포생물학			○	○
치의학대학원	*치의과학과	(구강악안면해부및영상과학)	○	○	○		
		(예방치과학)	○		○		
		(면역및분자미생물학)		○	○		
		(의료경영과정정보학)	○		○		
		(분자유전학)	○	○	○		
		(치과보철학)	○		○		
		(치과보존학)	○	○	○		
		(구강악안면외과학)	○		○		
		(영상치의학)	○	○	○		
		(치과마취과학)	○	○	○		
		(치의학교육학)	○	○	○		
		수의과대학	*수의학과	(수의생명과학)	○	○	○
				(수의병인생물학및예방수의학)	○	○	○
(임상수의학)	○			○	○		
(산업동물임상의학)				○			
(성악)	○				○		
예술	음악대학	*음악과	(작곡·지휘)	○		○	
			(이론·음악학)	○		○	
			(피아노)	○		○	
			(관현악)	○		○	

계열	대학(원)	학부·학과	전공	모집여부			
				석사	석박통합	박사	
예술	음악대학	*음악과	(국악기악·성악)	○		○	
			(국악작곡·지휘·한국음악학)	○		○	
미술대학		*디자인학부	(도자공예전공)	○			
			(금속공예전공)	○			
			(시각디자인전공)	○			
			(산업디자인전공)	○			
			(공예전공)			○	
				(디자인전공)			○
		*미술학과	(동양화전공)				○
			(서양화·판화전공)				○
			(조소전공)				○
		동양화과			○		
		*서양화과	(서양화전공)			○	
			(판화전공)			○	
		조소과				○	
		협동과정	미술경영			○	○

부록 1 안내부서 및 전화번호

내용	부서	전화번호	홈페이지
입학안내 일반 (지원자격, 접수 및 서류제출)	입학본부	02-880-6971, 6977	https://admission.snu.ac.kr https://en.snu.ac.kr/admission
외국인 장학금, 비자 안내	국제협력본부	외국인 장학금	https://oia.snu.ac.kr
		표준입학허가서 발급	intl@scholarship@snu.ac.kr
대학(원) (개설 강좌, 성과물 제출 등)	인문대학	02-880-6010, 6008	https://humanities.snu.ac.kr
	사회과학대학	02-880-6323	https://social.snu.ac.kr
	자연과학대학	02-880-6506, 6508	https://science.snu.ac.kr
	간호대학	02-740-8804, 8807	https://nursing.snu.ac.kr
	경영대학	02-880-6908	https://cba.snu.ac.kr
	공과대학	02-880-7009	https://eng.snu.ac.kr
	농업생명과학대학	02-880-4507	https://cals.snu.ac.kr
	미술대학	02-880-7454	https://art.snu.ac.kr
	법학전문대학원(일반대학원)	02-880-7536	https://law.snu.ac.kr
	사범대학	02-880-7607	https://edu.snu.ac.kr
	생활과학대학	02-880-6804	https://che.snu.ac.kr
	수의과대학	02-880-1208	https://vet.snu.ac.kr
	약학대학	02-880-7826	https://snupharm.snu.ac.kr
	음악대학	02-880-7980	https://music.snu.ac.kr
	의과대학	02-740-8139	https://medicine.snu.ac.kr
	치의학대학원	02-740-8790	https://dentistry.snu.ac.kr
	보건대학원	02-880-2708	https://health.snu.ac.kr
	행정대학원	02-880-5603	https://gsipa.snu.ac.kr/kr
	환경대학원	02-880-5642	https://gses.snu.ac.kr
	국제대학원	02-880-8505	https://gsis.snu.ac.kr
	융합과학기술대학원	031-888-9125	https://convergence.snu.ac.kr
	국제농업기술대학원	033-339-5686	https://gsiat.snu.ac.kr
데이터사이언스대학원	02-880-9770	https://gsds.snu.ac.kr	
등록금수납, 환불	사무국 재무과	02-880-5107	acc@snu.ac.kr
장학금	학생처 장학복지과	02-880-5078, 5079	https://www.snu.ac.kr/academics/resources/scholarships/internal-scholarship
학적관리(휴·복학, 졸업 등)	교무처 학사과	휴·복학	02-880-5032
		졸업	02-880-5033
수강신청	교무처 학사과	02-880-5042	https://sugang.snu.ac.kr
한국어 및 외국어 교육 프로그램	언어교육원	02-880-8570	https://lei.snu.ac.kr klp@snu.ac.kr
학생생활관 입주	관악학생생활관	02-880-5401~3	https://snudorm.snu.ac.kr grh9011@gmail.com

부록 2 신입학기 등록금 일람표

(단위: 원)

대학(원)	계열 및 학과	입학금	수업료	계
인문대학	전 학과(부)	169,000	3,109,000	3,278,000
사회과학대학	전 학과(부)	169,000	3,109,000	3,278,000
자연과학대학	수리과학부	169,000	3,117,000	3,286,000
	위 학과(부) 이외	169,000	3,802,000	3,971,000
간호대학	간호학과	169,000	3,802,000	3,971,000
경영대학	경영학과	169,000	3,109,000	3,278,000
공과대학	전 학과(부)	169,000	3,828,000	3,997,000
농업생명과학대학	농경제사회학부	169,000	3,109,000	3,278,000
	위 학과(부) 이외	169,000	3,802,000	3,971,000
미술대학	전 학과(부)	169,000	4,686,000	4,855,000
법학전문대학원(일반대학원)	법학과	169,000	3,109,000	3,278,000
사범대학	교육학과, 국어교육과, 외국어교육과, 사회교육과, 윤리교육과, 전 협동과정	169,000	3,109,000	3,278,000
	수학교육과	169,000	3,117,000	3,286,000
	체육교육과, 과학교육과	169,000	3,802,000	3,971,000
생활과학대학	소비자학과, 아동가족학과	169,000	3,109,000	3,278,000
	식품영양학과, 의류학과	169,000	3,802,000	3,971,000
수의과대학	임상과정	169,000	5,620,000	5,789,000
	기초과정	169,000	5,194,000	5,363,000
약학대학	약학과	169,000	4,686,000	4,855,000
음악대학	전 학과(부)	169,000	5,029,000	5,198,000
의과대학	임상과정	169,000	5,962,000	6,131,000
	기초, 협동과정	169,000	4,762,000	4,931,000
치의학대학원	임상과정	169,000	5,962,000	6,131,000
	기초과정	169,000	4,762,000	4,931,000
보건대학원	전 학과(부)	169,000	3,802,000	3,971,000
행정대학원	행정학과(행정학전공, 정책학전공)	169,000	3,109,000	3,278,000
	행정학과(글로벌행정전공)	169,000	5,193,000	5,362,000
환경대학원	전 학과(부)	169,000	3,802,000	3,971,000
국제대학원	전 학과(부)	169,000	3,109,000	3,278,000
융합과학기술대학원	전 학과(부)	169,000	4,018,000	4,187,000
국제농업기술대학원	전 학과(부)	169,000	3,802,000	3,971,000
데이터사이언스대학원	전 학과(부)	169,000	4,517,000	4,686,000

※ 등록금 정보는 2024학년도 기준이며 추후 변동될 수 있습니다.

부록 3 관련 양식 (참고용)

[양식 1]

입학지원서 (참고용)

- 온라인 접수사이트에 한국어 또는 영어로 작성



Seoul National University

Form 1. Application for Admissions (Graduate)

- Please type in English or Korean.

Admissions Type

- Please indicate your application type. International Admissions I International Admissions II
- Check the appropriate box and indicate your desired program of study. You may apply to only one program.
 - Master's Program Combined Master's/Doctoral Program Doctoral Program

Desired College: _____ Desired Department/School (Major): _____

Desired Field of Study (If applicable): _____

Language Proficiency

- TOPIK Registration No. _____ Test Date(DD/MM/YYYY) _____ Final Score _____ Level _____
- IELTS Registration No. _____ Test Date(DD/MM/YYYY) _____ Final Score _____
- TEPS Registration No. _____ Test Date(DD/MM/YYYY) _____ Final Score _____
- TOEFL (Test Date Scores)
 - Registration No. _____ Test Date(DD/MM/YYYY) _____ Final Score _____
- TOFEL (MyBest Scores)
 - Registration No. _____ Test Date(DD/MM/YYYY) _____ Final Score _____
- Other (GRE, Etc.) _____

Personal Information

English Name: _____

Family / Last (姓)

First (名)

Middle (if any)

Gender: Male Female Korean Name/English Nickname: _____

Resident Registration Number / Passport Number: _____ / _____

Nationality: _____ Place of Birth: _____

Date of nationality acquired (國籍取得日- DD/MM/YY): _____

Date of Birth (DD/MM/YY): _____ Marital Status: Single Married Other _____

[If Dual Nationality of Korean and other foreign citizenship : Nationality _____ Passport Number _____

Mailing Address: _____ E-mail: _____

Telephone (Korea or permanent residence): _____ Cell Phone: _____

Family Information [For International Admissions I applicant only]

◆ Father

Check one: Father Father deceased N/A

Full Name: _____ Nationality: _____

Date of Birth(DD/MM/YY): _____ Passport No.: _____

◆ Mother

Check one: Mother Mother deceased N/A

Full Name: _____ Nationality: _____

Date of Birth(DD/MM/YY): _____ Passport No.: _____

Check only if applicable: Parents divorcedCustody (de facto) belongs to (please check one): Father MotherParental Authority (de jure) belongs to (please check one): Father Mother

VERIFICATION OF ACADEMIC RECORDS

Name of Institute: _____ Name of Department or Major: _____

(Expected) Date of Graduation(DD/MM/YY): _____

Type of Degree: (Bachelor / Master / Doctorate / Combined Bachelor-Master's / Combined Master's-Doctoral)

Name of Office in Charge: _____ e-mail of Staff in Charge: _____

Academic Information

※ In chronological order, list the names and complete addresses (including zip code) of all the schools and institutions that you have attended. Indicate the (expected) Graduation date or the Last date of Attendance for the current school.

	Grade/Semester	Dates Attended (DD/MM/YY)	Name of School/Univ	School Location	(Expected) Graduation or Last Date of Attendance (DD/MM/YY)	Telephone Fax	School/ Institution
Primary (Elementary) Schools	~	From / / To / /			/ / / /		
		From / / To / /			/ / / /		
Secondary (Middle & High) Schools	~	From / / To / /			/ / / /		
		From / / To / /			/ / / /		
		From / / To / /			/ / / /		
		From / / To / /			/ / / /		
Post-Secondary Studies (Undergraduate /Graduate)	~	From / / To / /	(Major:)		/ / / /		
		From / / To / /	(Major:)		/ / / /		
		From / / To / /	(Major:)		/ / / /		

[양식 2]

자기소개서 및 수학계획서 (참고용)

- 온라인 접수사이트에서 한국어 또는 영어로 작성



Seoul National University

Form 2. Personal Statement & Study Plan (Graduate)

- Please type in English or Korean.
- Please feel free to attach additional sheets if necessary.

Academics

Current or most recent school or institution attended : _____

Entry Date : _____ (Expected) Degree Conferred : _____ Graduation Date : _____
mm/yyyy mm/yyyyInstitution Address : _____
Number & Street

City/Town

State/Province

Country ZIP/Postal Code

Applicant's Name : _____ Birthdate (dd/mm/yyyy): _____

Desired College/Department: _____

Desired Field of Study (If applicable): _____

※ Please fill out after checking the field of study on desired program's website in advance.

Personal statement (자기소개)

※ 3,000 bytes limit including spaces and line breaks for each entry (approximately 1,500 Korean characters or 600 English words)

Short Answer

1. Please describe any unique characteristics of your institutions or distinctive qualities to your previous education. Give a brief account of the curriculum and mention any set of courses which were pedagogically significant in shaping your current academic interests.

Please fill in this form on the online application website.

2. In relation to your academic interests and personal perspectives, please describe your aptitude and motivation for the department of your choice, including your preparation for this field of study, your academic achievement and commitment. You may briefly elaborate in addition on any of your extracurricular activities or work experiences in the space below.

Please fill in this form on the online application website.

Personal Essay

3. This personal essay helps us become acquainted with you in ways different from courses, grades, test scores, and other objective data. It will demonstrate your ability to organize your thoughts and express yourself. Given your personal background, evaluate a significant experience, achievement, risk you have taken; or discuss an issue of personal, local or international concern and its importance to you; or describe a person who has had a significant influence on you, and describe that impact. We are looking for an essay that will help us know you better as a person and as a student.

Please fill in this form on the online application website.

Study Plan (수학계획)

Please explain in some detail your purpose in studying at Seoul National University and your plans for study. Be as specific as you can regarding your academic interests and the curriculum you expect to follow in achieving your goals.

Please fill in this form on the online application website.

[양식 3]

추천서 (참고용)

- 추천인이 온라인 추천서 작성 사이트를 통해 한국어 또는 영어로 작성



Seoul National University

Form 3. Recommendation (Graduate)

- Please type in English or Korean. This form is two pages in length.

To be completed by the applicant

- Complete this section and give this form with a stamped and addressed envelope to a recommender who knows you well.

Applicant's Name: _____

Current attending/Last attended School: _____

Date of Birth (DD/MM/YY): _____ E-mail: _____

Desired Dept/Program: _____

1. This recommendation will be treated confidentially by the officers and faculty members.	<input type="checkbox"/> Agree	Date
2. After the submission period, any right to this recommendation belongs to SNU.	<input type="checkbox"/> Agree	
3. The recommender only contained true information, and take full responsibility for any falsity in the submitted materials.	<input type="checkbox"/> Agree	DD/MM/YY

To be completed by the recommender

- We appreciate your candid evaluation of the named applicant and his or her capacity for success as a student in the proposed field of study. Your recommendation plays an important role in the admissions process. We will not evaluate a candidate's application until your recommendation is received.

Name: _____ E-mail: _____

Title, Position and Institution: _____

Address: _____

_____ Telephone: _____

How long have you known the applicant and in what context? _____

- Please rate the applicant by checking the appropriate box. Relative to other students you have known, how do you rate this applicant in terms of:

	Below average	Average	Good	Excellent	Top few ever encountered	No basis for Judgement
Academic achievement						
Academic motivation						
Future academic potential						
Leadership / Influence						
Concern for others						
Emotional maturity						
Written expression						
Oral expression						
Creativity/Originality						
Respect for differences						

※ 3,000 bytes limit including spaces and line breaks for each entry (approximately 1,500 Korean characters or 600 English words)

-
- 1. Academic / intellectual evaluation:** Please comment on the nature and quality of the applicant's academic performance and potential. We are especially interested in your evaluation of the applicant's academic achievement, motivation, originality of thought, creativity, intellectual depth or breath, and academic promise.

*Please fill in this form
on the online recommendation website.*

-
- 2. Personal / interpersonal evaluation:** What are your impressions of the applicant as a person? How is he or she viewed by professors (teachers)? How does the applicant interact with others? What are the applicant's major strengths and weaknesses?

*Please fill in this form
on the online recommendation website.*

-
- 3. Additional comments:** Is there anything else we should know about this applicant?

*Please fill in this form
on the online recommendation website.*

Date _____
yyyy. mm. dd.

Signature _____

[양식 4]

사유서

- 지원자격 또는 기타 소명할 사실이 있는 경우 작성하여 내용을 소명할 수 있는 증빙서류와 함께 제출

사유서 EXPLANATORY STATEMENT		
• 수험번호 Application number		
• 생년월일 Date of Birth		
• 영문성명 English Name	Family/Last:	First:
<input type="checkbox"/> 언어 능력 증빙 관련 Regarding the proof of language proficiency <input type="checkbox"/> 학력사항 관련 Regarding academic information <input type="checkbox"/> 재학기간/학기 수 차이 관련 Regarding the period of enrollment / the number of semesters <input type="checkbox"/> 지원자 국적 관련 Regarding the certificate of applicant's nationality <input type="checkbox"/> 부모 국적 관련 Regarding the certificate of parents' nationality <input type="checkbox"/> 가족관계증빙 관련 Regarding the certificate of parents-child relationship <input type="checkbox"/> 출입국 사실에 관한 증명 관련 Regarding the certificate of entry and exit <input type="checkbox"/> 기타 Others		

Date _____

yyyy. mm. dd.

Signature _____

서울대학교 입학본부 연락처

서울대학교 대표 홈페이지	https://www.snu.ac.kr (국문)	https://en.snu.ac.kr (영문)
서울대학교 입학 홈페이지	https://admission.snu.ac.kr (국문)	https://en.snu.ac.kr/admission (영문)
전화	+82-2-880-6971 / 6977	
Fax	+82-2-873-5021	
Email	snuadmit2@snu.ac.kr (입학 문의), intlscholarship@snu.ac.kr (장학금 문의)	
주소	서울특별시 관악구 관악로 1 서울대학교 입학본부 입학관리과 150동 401호 (우편번호: 08826)	
근무시간	평일 오전 9:30 ~ 11:00, 오후 1:30 ~ 5:00 (대한민국 공휴일 제외)	



2024 Fall Graduate

Admissions Guide for International Students



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CONTACT US

Telephone	+82-2-880-6971 / 6977
Fax	+82-2-873-5021
E-mail	snuadmit2@snu.ac.kr
	* Inquiries about Scholarships Office of International Affairs (https://oia.snu.ac.kr), intlscholarship@snu.ac.kr
	* Inquiries on English Course Availability Administration Office of Each Program (College/Department) (See page 31)
SNU Website	https://www.snu.ac.kr (KOR) https://en.snu.ac.kr (ENG)
SNU Admissions	https://admission.snu.ac.kr (KOR) https://en.snu.ac.kr/admission (ENG)
Mailing Address	Room 401, Building 150, Office of Admissions, Seoul National University 1 Gwanak-ro, Gwanak-gu, Seoul 08826, Republic of Korea
Office hours	Monday to Friday, 9:30 AM – 11:00 AM and 1:30 PM – 5:00 PM (Korea Standard Time, Except Public Holidays in Korea)

01 Timeline

No	Step	Schedule (All times and dates are based on Korea Standard Time)
		Notes and Caveats
1	Online Application (*) Submission of Documents via Electronic Means (Scanning & Uploading)	<p>Monday, March 4, 2024, 10:00 – Thursday, March 7, 2024, 17:00</p> <ul style="list-style-type: none"> Online Application : SNU Office of Admissions Website (https://en.snu.ac.kr/admission) → [Overview] → [Announcements] Upon payment of the application fee (KRW 90,000), an application number will be assigned and the online application will be considered complete. The admission type (I or II), desired degree course, and the selected program (department) CANNOT be modified after the payment of the application fee. <ul style="list-style-type: none"> Personal information, personal statement and study plan, and uploaded files can be modified during the online application period even after payment.
2	Online Submission of Recommendation Letters	<p>Monday, March 4, 2024, 10:00 – Friday, March 8, 2024, 17:00</p> <ul style="list-style-type: none"> After the payment of the application fee, an automated email containing instructions on writing a recommendation letter will be sent to the recommenders designated by the applicant during the application process. ONLY submissions through the designated website will be accepted. (<u>Submissions through post, email, or fax will not be considered valid.</u>) Once a recommender has started or completed writing the letter, their information, including their name and email address, cannot be changed.
3	Submission of Portfolios	<p>Monday, March 4, 2024, 10:00 – Thursday, March 7, 2024, 17:00</p> <ul style="list-style-type: none"> Portfolios are required for applicants of the following departments/majors only: <ol style="list-style-type: none"> College of Fine Arts (Except for Interdisciplinary Program in Art Management) College of Music Interdisciplinary Program in Fine Arts Education, College of Education Interdisciplinary Program in Music Education, College of Education Department of Architecture and Architectural Engineering, College of Engineering Department of Child Development and Family Studies, College of Human Ecology Applicants should submit their portfolios directly to the <u>corresponding department/major</u>. NOT to SNU Office of Admissions. (Refer to page 20 for specific instructions.) For inquiries regarding portfolios, including the status of their portfolio submission, please contact the corresponding department/major directly.

No	Step	Schedule (All times and dates are based on Korea Standard Time)	
		Notes and Caveats	
4	Preliminary Admission Decisions & Submission of Original Documents	Preliminary Admission Decisions	Thursday, May 23, 2024, After 17:00
		Submission of Original Documents	Thursday, May 23, 2024, After 17:00 – Friday, June 7, 2024, 17:00
		<ul style="list-style-type: none"> • Decision Announcement : SNU Office of Admissions Website (https://en.snu.ac.kr/admission) → [Overview] → [Announcements] • To check the preliminary admission decision, applicants will need to enter their date of birth and application number into the admissions page on our website. (It is important to remember the application number and keep it in a safe place.) • For inquiries about submitting original documents, applicants should refer to the “Reference Guide for Preliminarily Admitted Applicants”. • Preliminarily admitted applicants are required to submit original copies of documents that were scanned and uploaded during the online application period. <ul style="list-style-type: none"> – Failure to submit or partially omitting required documents by the deadline may result in the revocation of preliminary admission decisions. 	
5	Final Admission Decisions	Friday, June 28, 2024, After 17:00	
		<ul style="list-style-type: none"> • Decision Announcement : SNU Office of Admissions Website (https://en.snu.ac.kr/admission) → [Overview] → [Announcements] • To check the admission decision, applicants will need to enter their date of birth and application number into the admissions page on our website. (It is important to remember the application number and keep it in a safe place.) 	
6	Registration/Enrollment	July – August 2024 (TBA)	
		<ul style="list-style-type: none"> • Please refer to the “Reference Guide for Admitted Students” for information on tuition payment and procedures for obtaining a Korean visa, etc. 	
7	Korean Proficiency Test	August 2024 (TBA)	
		<ul style="list-style-type: none"> • Conducted only for those required among admitted students. (Please refer to the “Reference Guide for Admitted Students” later on.) 	

※ Please note that the schedule is subject to change. Please check SNU Office of Admissions website for the latest updates.

* **For applicants without internet access:** Submission by post or in-person is only possible if official reasons such as natural disasters or communication disruptions can be confirmed. In such cases, please ensure that the application packet is submitted before the deadline with an application fee of USD 85 via wire transfer and an explanatory statement. Please note that if no official reasons can be confirmed, the application will be rejected.

02 Eligibility and Requirements

A. International Admission I

(Neither the applicant nor the applicant's parents are Korean citizens.)

Eligibility

Applicants should meet all of the following requirements by August 31, 2024 to be eligible for admission.

◆ Level of Education

Applicants must hold the following academic degree or a recognized equivalent from an accredited institution:

1) Master's / Combined Master's & Doctoral Programs: a bachelor's degree or higher

2) Doctoral Programs: a master's degree or higher

※ Applicants who earned higher education credentials/certificates outside the conventional education system are not eligible to apply. Those “credentials/certificates” include, but are not limited to:

- Bachelor's Degree Examination for Self-Education (in Korea) or other qualification/degree equivalency exams
- Home schooling and/or cyber schooling

(Applicants who were required to take courses offered by their institution online/remotely due to **COVID-19** are eligible to apply if they provide an Explanatory Statement and corresponding official evidence.)

※ Graduates from Korean universities may apply.

※ Applicants who will complete their courses by August 31, 2024, and whose degree will be awarded in September 2024 are also eligible to apply.

◆ Nationality Requirements

• **The applicant and his/her parents must not be Korean citizens.**

※ If the applicant and/or his/her parents were Korean citizens before, both the parents and the applicant must renounce Korean citizenship before March 7, 2024.

- In this case, the applicant **must submit an official certificate of renunciation of Korean nationality**, such as a Certificate for Renunciation of Korean Citizenship or Korean Residence Registration as a Foreigner, etc.

Required Documents (Online Submission)

- **Applicants who do not submit the required documents within the online application period will be disqualified.** (Additional document submissions are not allowed after the application deadline.)
- Submissions through post, email or fax will not be accepted.
- **All documents must be written in Korean or English.** (Refer to page 18 for more information.)
- Uploaded files must adhere to an 8MB file size limit and should be in JPG, PNG, or PDF format.
 - Applicants should merge multiple files within the same category into a single attachment.
 - Unidentifiable files (e.g., encoded or unopenable files) will be considered non-submitted, so please double-check after uploading.
- **The online application website and the recommendation submission website exclusively support Microsoft Edge and Google Chrome browsers running on Windows operating systems.**
- **Once the application fee is paid, the admission type (I or II) and applied program (department) CANNOT be modified, and the application CANNOT be withdrawn.**
 - Personal information, personal statements, study plans, and uploaded files can still be modified during online application period, even after payment.
- If the documents submitted by applicants are deemed insufficient, they may be requested to provide additional documents for further scrutiny to confirm their validity.

No	Document	Notes and Caveats
❖ 1-3: Should be written in Korean or English within the application period.		
1	Application Form	<ul style="list-style-type: none"> • Fill out on the online application website. • Ensure that the personal information provided on the online application website (name, date of birth) matches the information stated in all other submitted documents.
2	Personal Statement and Study Plan	<ul style="list-style-type: none"> • Fill out on the online application website. • Each entry has a limit of 3,000 bytes, including spaces and line breaks (approximately 1,500 Korean characters or 600 English words). ※ Applicants to the following departments/programs must write in Korean: Korean Language and Literature, Korean History, Asian History, Business Administration, Interdisciplinary Program in Art Management. • <u>Do NOT include specific personal information, such as the names or occupations of the applicant's parents or relatives.</u>

No	Document	Notes and Caveats
3	<p>Two Letters of Recommendation</p> <p>※ One Letter from Each Recommender</p>	<ul style="list-style-type: none"> • Submissions must be made through the designated website. (Submissions via post, email, or fax are invalid.) <ul style="list-style-type: none"> – Once the application fee is paid, an email request for a recommendation letter will be automatically sent to the recommender, along with the guidelines and the link to the designated website. • Each entry has a limit of 3,000 bytes, including spaces and line breaks (approximately 1,500 Korean characters or 600 English words). • The applicant can check the submission status on the online application site. (The submission status CANNOT be checked by phone or email.) • If it is not feasible to receive letters from faculty members at the applicant's institution of enrollment, applicants may designate individuals who are well aware of their academic abilities (e.g., faculty members at another university, managers/supervisors at work). • <u>Do NOT include specific personal information, such as the names or occupations of the applicant's parents or relatives.</u>
<p>❖ 4–12: Scan and upload documents to the online application website within the application period. (Original documents must be sent by post or in-person after the preliminary admission decisions.)</p>		
<p>❖ If the document is written in a language other than Korean or English, a notarized translation should be uploaded and submitted together.</p>		
4	<p>Proof of Language Proficiency (Korean and/or English; At least one document is required)</p> <p>※ Applicants to the following programs must submit TOPIK</p> <ul style="list-style-type: none"> – Level 6: Business Administration (College of Business Administration), Interdisciplinary Program in Art Management (College of Fine Arts) – Level 5: Visual Communication Design Major/Industrial Design Major/Design Major (College of Fine Arts, Crafts and Design department) 	<ul style="list-style-type: none"> • Documents proving proficiency in Korean or English, including one or more of the following: <ul style="list-style-type: none"> 1) The undermentioned Korean or English language proficiency scores(*) 2) Official documents or school profiles verifying that all courses were conducted in Korean or English (Applicable only if the entire bachelor's or master's curriculum was completed in Korean or English) ※ There's no designated format for official documents in 2). * Minimum criteria for Korean or English language proficiency scores: <ul style="list-style-type: none"> – Scores must be obtained on or after March 1, 2022, and only scores confirmed before the application deadline are valid. (Scores confirmed after the designated period will not be accepted.) <p>[Korean] TOPIK(or TOPIK IBT) level 3 OR completion of level 4 at language centers in Korean universities [English] TOEFL iBT 80 OR IELTS Academic Band Score 6.0 OR TEPS 269</p> <p>※ TOEFL: MyBestScores(see page 19) and iBT Home Edition scores are accepted, but TOEFL ITP scores are NOT accepted. ※ IELTS: Online scores are accepted, but IELTS Indicator scores are NOT accepted.</p>

No	Document	Notes and Caveats
5	Bachelor's Program Certificate of (Expected) Graduation or Academic Degree	<ul style="list-style-type: none"> • Scan and submit the original documents during the online application period. After receiving preliminary admission decisions, graduates (or prospective graduates) from foreign universities should have the documents apostilled or authenticated by the Korean Embassy or Consulate abroad before submitting them by post or in-person visits. <ul style="list-style-type: none"> – It is also acceptable to submit Apostille or embassy verification documents during the online application period. – Applicants are encouraged to have the documents apostilled or authenticated by the Korean Embassy or Consulate abroad in advance, as it may take a long time to complete the entire process in some countries or territories (see page 19).
6	Academic Transcript	<ul style="list-style-type: none"> • Applicants who are unable to obtain a certificate of (expected) graduation from their previous or current university may submit substitute documentation, such as a certificate of enrollment, academic transcript, or official documents issued by university authorities, clearly indicating their (expected) graduation date. The substitute documentation must be accompanied by an explanatory statement. • Applicants who have completed their academic program from universities in China must submit the following documents, all of which must be apostilled or authenticated by the Korean Embassy or Consulate abroad: ① Graduation Certificate ② Degree Certificate ③ Academic Transcript. Additionally, applicants must provide the ④ Online Verification Report of Higher Education Degree Certificate (中国高等教育学位在线验证报告) issued by CHSI (中国高等教育学生信息网). <ul style="list-style-type: none"> – For applicants who are expected to graduate from universities in China are required to submit the following documents, all of which must be apostilled or authenticated by the Korean Embassy or Consulate abroad: ① Certificate of Expected Graduation (issued by their school with graduation date indicated) ② Academic Transcript. Additionally, applicants must provide the ③ Online Verification Report of Student Record (教育部学籍在线验证报告) issued by CHSI (中国高等教育学生信息网).
7	Master's Program * For Doctoral Program Applicants Only Certificate of (Expected) Graduation or Academic Degree	<ul style="list-style-type: none"> • Applicants who are expected to graduate from universities in China are required to submit the following documents, all of which must be apostilled or authenticated by the Korean Embassy or Consulate abroad: ① Certificate of Expected Graduation (issued by their school with graduation date indicated) ② Academic Transcript. Additionally, applicants must provide the ③ Online Verification Report of Student Record (教育部学籍在线验证报告) issued by CHSI (中国高等教育学生信息网).
8	Academic Transcript	<ul style="list-style-type: none"> • Applicants with credit recognition from a previous institution must also submit the relevant transcript. • Applicants who have not completed their final semester or academic year may submit the most up-to-date transcript available. <ul style="list-style-type: none"> – For instance, if applicants are in the second semester of their final year, they may submit their most recent transcript reflecting their academic progress up to the end of the first semester of their final year.

No	Document	Notes and Caveats
9	Certificate of Applicant's Nationality	<ul style="list-style-type: none"> Submit a scanned copy of the valid, unexpired passport ID pages. If this is not possible, you may submit either the original or a notarized original copy of the nationality certificate, or a notarized copy of an identification card clearly indicating the nationality. ※ Documents such as driver's licenses or other documents for which nationality cannot be confirmed are not acceptable. Chinese applicants (or parents) must submit either a copy of their valid, unexpired passport ID pages or the notarized Certificate of Nationality (国籍证明书) issued on or after September 1, 2023 by the Chinese Public Notary Office (公证处). ※ Household Registration (户口簿) or Resident Identity Card (居民身份证) will not be accepted.
10	Certificate of Parents' Nationality (One for Each Parent)	<ul style="list-style-type: none"> If an applicant comes from a single-parent family, or their parents are deceased or divorced, they are required to submit the proof of nationality of the current legal guardian with custody. An explanatory statement and relevant supporting documents must be provided in this case. (If the applicant's parents are divorced, proof of custody should be included in the document confirming the divorce.) Applicants (or parents) who previously held Korean nationality must submit the government-issued Korean nationality renunciation document(s) pertaining to each individual.
11	Certificate of Parent-Child Relationship	<ul style="list-style-type: none"> Submit a certificate that includes the names of the applicant and both parents, such as a birth certificate, certificate of family relations, or citizenship certificate. Applicants who hold Chinese nationality must provide a notarized Certificate of Parent-Child Relationship (亲属关系证明书) issued on or after September 1, 2023 by the Chinese Public Notary Office (公证处). If an applicant comes from a single-parent family, or their parents are deceased or divorced, they are required to provide an explanatory statement and relevant supporting documents. <ul style="list-style-type: none"> During the online application, please upload the explanatory statement in the designated explanatory statement section. Additionally, upload related supporting documents in the Certificate of Parents' Nationality section.
12	Explanatory Statement & Supporting Documentation (Optional)	<ul style="list-style-type: none"> Submit if applicants need to provide additional evidence for their eligibility and/or further explanation for their special circumstances. Applicants may fill out the designated Explanatory Statement form and submit it with corresponding official documents (see page 40).
<p>❖ 13-15 (Optional): Scan and upload documents to the online application website within the application period. The original documents are not needed even after the preliminary admission decisions.</p>		
13	Proof of Language Proficiency in Addition to Korean/English (Optional)	<ul style="list-style-type: none"> Applicants may submit proof of language proficiency in languages other than Korean and/or English. <ul style="list-style-type: none"> e.g., HSK, JLPT, JPT, DELF, DALF, DELE, GZ, TestDaF, TORFL, etc.

No	Document	Notes and Caveats
14	Supplementary Material for Reference (Optional)	• Applicants may submit supplementary materials for reference, such as awards, scholarships, and/or other achievements obtained during applicants' post-secondary education.

15 Thesis (Optional) • Abstract of applicants' thesis in Korean or English.

❖ **16 (REQUIRED only if the applicant applies to the following departments): Submit to the following department within the online application period (see page 20).**

No	Department	Documents
16	College of Fine Arts (Except for Interdisciplinary Program in Art Management)	• Portfolio and Pledge
	College of Music	• Portfolio and Pledge
	Interdisciplinary Program in Fine Arts Education, College of Education	• Portfolio (USB)
	Interdisciplinary Program in Music Education, College of Education	• Performance Major: Portfolio (CD/USB) • Musicology Major: Thesis
	Department of Architecture and Architectural Engineering, College of Engineering	• Master's Program: Portfolio • Doctoral Program: Academic writing sample
	Department of Child Development and Family Studies, College of Human Ecology	• Master's Program: Academic writing sample • Doctoral Program: A copy of master's thesis (in Korean or English) – If a master's thesis is not available, provide an academic journal-published paper or a conference presentation paper.

※ Please refer to page 33 regarding the application templates (application form, personal statement & study plan, and recommendation letter).

B. International Admission II

(Applicants who completed the entire curriculum abroad.)

Eligibility

Applicants should meet all of the following requirements by August 31, 2024 to be eligible for admission.

◆ Level of Education

Applicants must hold the following academic degree or a recognized equivalent from an accredited institution:

1) Master's / Combined Master's & Doctoral Programs: a bachelor's degree or higher

2) Doctoral Programs: a master's degree or higher

※ Applicants who earned higher education credentials/certificates outside the conventional education system are not eligible to apply. Those “credentials/certificates” include, but are not limited to:

- Bachelor's Degree Examination for Self-Education (in Korea) or other qualification/degree equivalency exams
- Home schooling and/or cyber schooling

(Applicants who were required to take courses offered by their institution online/remotely due to **COVID-19** are eligible to apply if they provide an Explanatory Statement and corresponding official evidence.)

※ Applicants who will complete their courses by August 31, 2024, and whose degree will be awarded in September 2024 are also eligible to apply.

◆ Educational Background

Applicants must satisfy one of the following criteria:

1) Applicants who have completed their entire curriculum (corresponding to the period from the first year of elementary school to the final year of a bachelor's program in Korea) from abroad.

2) North Korean refugees who have completed their entire education (equivalent to the period from the first year of elementary school to the final year of a bachelor's program in Korea) in the north of the Military Demarcation Line (MDL) and/or foreign countries/territories.

- ※ North Korean refugees who have completed their primary, secondary and/or tertiary education in North Korea are required to submit a “Certificate of Academic Record for North Korean Refugees.”
 - Primary and Secondary Education: Issued by the Metropolitan/Provincial Offices of Education
 - Higher Education (Bachelor’s): Issued through the approval of the Ministry of Unification and the Ministry of Education.

◆ Notes

- Foreigners who meet the eligibility requirements for International Admissions I are **recommended to apply for International Admissions I.**
 - ※ Foreigners residing outside Korea may find it difficult to obtain mandatory documents for International Admissions II, such as a Certificate of Entry and Exit.

Required Documents (Online Submission)

- **Applicants who do not submit the required documents within the online application period will be disqualified. (Additional document submissions are not allowed after the application deadline.)**
- Submissions through post, email or fax will not be accepted.
- **All documents must be written in Korean or English.** (Refer to page 18 for more information.)
- Uploaded files must adhere to an 8MB file size limit and should be in JPG, PNG, or PDF format.
 - Applicants should merge multiple files within the same category into a single attachment.
 - Unidentifiable files (e.g., encoded or unopenable files) will be considered non-submitted, so please double-check after uploading.
- **The online application website and the recommendation submission website exclusively support Microsoft Edge and Google Chrome browsers running on Windows operating systems.**
- **Once the application fee is paid, the admission type (I or II) and applied program (department) CANNOT be modified, and the application CANNOT be withdrawn.**
 - Personal information, personal statements, study plans, and uploaded files can still be modified during online application period, even after payment.
- If the documents submitted by applicants are deemed insufficient, they may be requested to provide additional documents for further scrutiny to confirm their validity.

No	Document	Notes and Caveats
❖ 1-3: Should be written in Korean or English within the application period.		
1	Application Form	<ul style="list-style-type: none"> • Fill out on the online application website. • Ensure that the personal information provided on the online application website (name, date of birth) matches the information stated in all other submitted documents.
2	Personal Statement and Study Plan	<ul style="list-style-type: none"> • Fill out on the online application website. • Each entry has a limit of 3,000 bytes, including spaces and line breaks (approximately 1,500 Korean characters or 600 English words). • Applicants to the following departments/programs must write in Korean: Korean Language and Literature, Korean History, Asian History, Business Administration, Interdisciplinary Program in Art Management. • Do NOT include specific personal information, such as the names or occupations of the applicant's parents or relatives.
3	Two Letters of Recommendation ※ One Letter from Each Recommender	<ul style="list-style-type: none"> • Submissions must be made through the designated website. (Submissions via post, email, or fax are invalid.) <ul style="list-style-type: none"> – Once the application fee is paid, an email request for a recommendation letter will be automatically sent to the recommender, along with the guidelines and the link to the designated website. • Each entry has a limit of 3,000 bytes, including spaces and line breaks (approximately 1,500 Korean characters or 600 English words). • The applicant can check the submission status on the online application site. (The submission status CANNOT be checked by phone or email.) • If it is not feasible to receive letters from faculty members at the applicant's institution of enrollment, applicants may designate individuals who are well aware of their academic abilities (e.g., faculty members at another university, managers/supervisors at work). • Do NOT include specific personal information, such as the names or occupations of the applicant's parents or relatives.
❖ 4-11: Scan and upload documents to the online application website within the application period. (Original documents must be sent by post or in-person after the preliminary admission decisions.)		
❖ If the document is written in a language other than Korean or English, a notarized translation should be uploaded and submitted together.		
4	Proof of Language Proficiency (Korean and/or English; At least one document is required) ※ Applicants to the following programs must submit TOPIK – Level 6: Business Administration (College of Business Administration), Interdisciplinary Program in Art Management (College of Fine Arts) – Level 5: Visual Communication Design Major-Industrial Design Major-Design Major (College of Fine Arts, Crafts and Design department)	<ul style="list-style-type: none"> • Documents proving proficiency in Korean or English, including one or more of the following: <ol style="list-style-type: none"> 1) The undermentioned Korean or English language proficiency scores(*) 2) Official documents or school profiles verifying that all courses were conducted in Korean or English (Applicable only if the entire bachelor's or master's curriculum was completed in Korean or English) ※ There's no designated format for official documents in 2). * Minimum criteria for Korean or English language proficiency scores: <ul style="list-style-type: none"> – Scores must be obtained on or after March 1, 2022, and only scores confirmed before the application deadline are valid. (Scores confirmed after the designated period will not be accepted.) <p>[Korean] TOPIK(or TOPIK IBT) level 3 OR completion of level 4 at language centers in Korean universities [English] TOEFL iBT 80 OR IELTS Academic Band Score 6.0 OR TEPS 269</p> <ul style="list-style-type: none"> ※ TOEFL: MyBestScores (see page 19) and iBT Home Edition scores are accepted, but TOEFL ITP scores are NOT accepted. ※ IELTS: Online scores are accepted, but IELTS Indicator scores are NOT accepted.

No	Document	Notes and Caveats
5	Bachelor's Program Certificate of (Expected) Graduation or Academic Degree	<ul style="list-style-type: none"> • Scan and submit the original documents during the online application period. After receiving preliminary admission decisions, graduates (or prospective graduates) from foreign universities should have the documents apostilled or authenticated by the Korean Embassy or Consulate abroad (see page 19) before submitting them by post or in-person visits. <ul style="list-style-type: none"> – It is also acceptable to submit Apostille or embassy verification documents during the online application period.
6	Academic Transcript	<ul style="list-style-type: none"> – Applicants are encouraged to have the documents apostilled or authenticated by the Korean Embassy or Consulate abroad in advance, as it may take a long time to complete the entire process in some countries or territories. • Applicants who are unable to obtain a certificate of (expected) graduation from their previous or current university may submit substitute documentation, such as a certificate of enrollment, academic transcript, or official documents issued by university authorities, clearly indicating their (expected) graduation date. The substitute documentation must be accompanied by an explanatory statement.
7	Master's Program * For Doctoral Program Applicants Only Certificate of (Expected) Graduation or Academic Degree	<ul style="list-style-type: none"> • Applicants who have completed their academic program from universities in China must submit the following documents, all of which must be apostilled or authenticated by the Korean Embassy or Consulate abroad: ① Graduation Certificate ② Degree Certificate ③ Academic Transcript. Additionally, applicants must provide the ④ Online Verification Report of Higher Education Degree Certificate (中国高等教育学位在线验证报告) issued by CHSI (中国高等教育学生信息网). <ul style="list-style-type: none"> – For applicants who are expected to graduate from universities in China are required to submit the following documents, all of which must be apostilled or authenticated by the Korean Embassy or Consulate abroad: ① Certificate of Expected Graduation (issued by their school with graduation date indicated) ② Academic Transcript. Additionally, applicants must provide the ③ Online Verification Report of Student Record(教育部学籍在线验证报告) issued by CHSI (中国高等教育学生信息网).
8	Academic Transcript	<ul style="list-style-type: none"> • Applicants with credit recognition from a previous institution must also submit the relevant transcript. • Applicants who have not completed their final semester or academic year may submit the most up-to-date transcript available. <ul style="list-style-type: none"> – For instance, if applicants are in the second semester of their final year, they may submit their most recent transcript reflecting their academic progress up to the end of the first semester of their final year.
9	Certificate of Applicant's Nationality	<ul style="list-style-type: none"> • Submit a scanned copy of the valid, unexpired passport ID pages. If this is not possible, you may submit either the original or a notarized original copy of the nationality certificate, or a notarized copy of an identification card clearly indicating the nationality. <ul style="list-style-type: none"> ※ Documents such as driver's licenses or other documents for which nationality cannot be confirmed are not acceptable. • Chinese applicants (or parents) must submit either a copy of their valid, unexpired passport ID pages or the notarized Certificate of Nationality (国籍证明书) issued on or after September 1, 2023 by the Chinese Public Notary Office (公证处). <ul style="list-style-type: none"> ※ Household Registration (户口簿) or Resident Identity Card (居民身份证) will not be accepted. • Applicants who previously held Korean nationality must submit the government-issued Korean nationality renunciation document(s). • Dual citizens must provide proof of both nationalities.

No	Document	Notes and Caveats
10	Certificate of Entry & Exit	<ul style="list-style-type: none"> Issuing Authority: Township/Neighborhood Office, Overseas Diplomatic Mission, Immigration Office, 'Government 24' Online Portal <ul style="list-style-type: none"> For foreign nationals, issuance is not available at overseas diplomatic missions and the 'Government 24' online portal. The entry and departure record should cover the period from the applicant's date of birth up to February 10, 2024. Applicants who stayed in Korea for more than 30 consecutive days during a semester must submit an explanatory statement and supporting documents. If the passport number on the Certificate of Entry and Departure does not match the current passport number, the applicant must submit a copy of their old passport OR passport records issued by the Ministry of Foreign Affairs. If the applicant has multiple passports for different nationalities, they must submit a Certificate of Entry and Departure for EACH passport. If the applicant is not a Korean national, official documents proving their ENTIRE academic history (elementary, middle, high school, and undergraduate education) completed abroad may replace the Certificate of Entry and Departure. North Korean refugees must also upload a Certificate of Academic Records for North Korean Refugees in this category.
11	Explanatory Statement & Supporting Documentation (Optional)	<ul style="list-style-type: none"> Submit if applicants need to provide additional evidence for their eligibility and/or further explanation for their special circumstances. Applicants may fill out the designated Explanatory Statement form and submit it with corresponding official documents (see page 40).
<p>❖ 12-14 (Optional): Scan and upload documents to the online application website within the application period. The original documents are not needed even after the preliminary admission decisions.</p>		
12	Proof of Language Proficiency in Addition to Korean/English (Optional)	<ul style="list-style-type: none"> Applicants may submit proof of language proficiency in languages other than Korean and/or English. <ul style="list-style-type: none"> e.g., HSK, JLPT, JPT, DELF, DALF, DELE, GZ, TestDaF, TORFL, etc.
13	Supplementary Material for Reference (Optional)	<ul style="list-style-type: none"> Applicants may submit supplementary materials for reference, such as awards, scholarships, and/or other achievements obtained during applicants' post-secondary education.
14	Thesis (Optional)	<ul style="list-style-type: none"> Abstract of applicants' thesis in Korean or English.
<p>❖ 15 (REQUIRED only if the applicant applies to the following departments): Submit to the following department within the online application period (see page 20).</p>		
No	Department	Documents
15	College of Fine Arts (Except for Interdisciplinary Program in Art Management)	<ul style="list-style-type: none"> Portfolio and Pledge
	College of Music	<ul style="list-style-type: none"> Portfolio and Pledge
	Interdisciplinary Program in Fine Arts Education, College of Education	<ul style="list-style-type: none"> Portfolio (USB)
	Interdisciplinary Program in Music Education, College of Education	<ul style="list-style-type: none"> Performance Major: Portfolio (CD/USB) Musicology Major: Thesis
	Department of Architecture and Architectural Engineering, College of Engineering	<ul style="list-style-type: none"> Master's Program: Portfolio Doctoral Program: Academic writing sample
	Department of Child Development and Family Studies, College of Human Ecology	<ul style="list-style-type: none"> Master's Program: Academic writing sample Doctoral Program : A copy of master's thesis (in Korean or English) <ul style="list-style-type: none"> If a master's thesis is not available, provide an academic journal-published paper or a conference presentation paper.

※ Please refer to page 33 regarding the application templates (application form, personal statement, etc.).

03 Admissions Quota

- The admission offers are decided based on the applicants' academic strengths and the admissions purpose. The admitted students are selected without an admission quota limit, and additional admissions offers will not be made.
- **The number of applicants and acceptance rates will NOT be disclosed.**

04 Admissions Criteria

- The admission decisions are made by comprehensively evaluating academic strengths, major aptitude, language proficiency, academic and extracurricular activities based on the submitted documents.
 - Late submissions will not be accepted.
 - **The assessment is based on the documents uploaded to the online application website.**
 - After preliminary admission decisions are made, original copies of the uploaded documents must be sent by post or in-person.
- Depending on the policy of specific colleges or departments, applicants may be asked to undertake interviews, examinations, and/or performance tests. In such cases, applicants will be individually notified of the details.
 - For further inquiries, please contact the corresponding department (see page 31).
- **Admission data, including the applicants' (dis)qualifications, assessment details, and reasons for rejection, will NOT be disclosed.**

05 Precautions for Applicants

- **The application fee cannot be waived or refunded** in accordance with Article 42–3 (Admission Fees) of the Enforcement Decree of the Higher Education Act.
- **Applicants are not allowed to submit multiple applications.** (If an applicant applies for more than one department, they will be disqualified.)
- For information on **the availability of English courses in their desired program, applicants should contact the corresponding program/department** directly.

- Admitted students wishing to take a leave of absence after enrollment should contact their college directly.
- **The preliminary admission offer** is only valid for the current semester and **cannot be deferred to a future semester**.
- After admission, it is mandatory for admitted students to review the information in the "Reference Guide for Admitted Students" provided on the admission website.
- Admitted students who are notified by the SNU Language Education Institute (LEI) to take the Korean Proficiency Test are required to take the test on the scheduled date.
 - Students may have restrictions on their course selections depending on the test results.
 - Applicants may contact the SNU Language Education Institute (LEI) for inquiries about the Korean Proficiency Test and each college for inquiries about restrictions on course selections.
- **Applicants may be disqualified if:**
 - They are **expected to graduate** at the point of application but **fail to submit a graduation certificate after admission**.
 - They **submit their graduation certificate and transcript without Apostille or authentication by the Korean Embassy or Consulate**.
 - Preliminarily Admitted Applicants **fail to submit some or all of the original documents**.
 - They **pay tuition fees to two or more domestic or international universities** during the same admission period.
 - They are still registered at another university even after the date of admission to SNU (**regarded as dual enrollment**).
 - Admitted students fail to register (complete payment of tuition) during the designated period.
 - Any dishonest means, such as submitting false (forged or altered) documents, is found at any point in the admission process. (**This applies even after a student enrolls.**)

Reference

1

Original Document (with Notarized Translation)

- **Original Document:** Documents issued directly by the corresponding institution with a signature or official seal of the authority.
- **Original Document with Notarized Translation:** Documents translated into Korean or English by an authorized notary office with a notary seal on it.
 - For originals in a language other than Korean or English, submit a notarized translation along with the original.

Reference

2

Apostille/Authentication from the Korean Embassy/Consulate

○ Apostille Convention

A multilateral agreement aimed at facilitating the international use of official documents among signatory countries. Instead of complex certification procedures such as consular legalization by foreign embassies, the agreement allows the country of origin to authenticate the document.

- Official title: Convention Abolishing the Requirement of Legalization for Foreign Public Document.
- For information about Apostille organs for each country: www.hcch.net → Members & Parties → HCCH Members.
- Applicants from Korean universities are exempt from Apostille requirements; however, they must submit the original documents of enrollment certificates, (expected) graduation certificates, and transcripts.

1. Applicants from Member Countries

- Apostille-required documents: (Expected) graduation certificates and transcripts. (Applicants who have completed their academic program from universities in China should also include degree certificates.)
- Issuing authority: Designated institution by the respective country's government.
- Submission procedures: Obtain an "Apostille Verification Certificate" for the above-mentioned documents from the designated institution in the respective country.
 - ※ The Apostille Verification Certificate can be substituted with consular authentication by the Korean Embassy or Consulate in the respective country.

2. Applicants from Non-Member Countries

- Consular authentication required documents: (Expected) graduation certificates and transcripts. (Applicants who have completed their academic program from universities in China should also include degree certificates.)
- Issuing authority: Korean Embassy/Consulate in the respective country.
- Submission procedures: Obtain "Consular Authentication" for the above-mentioned documents from the Korean Embassy or Consulate in the respective country.

3. Notice

- Documents not written in Korean or English must be translated into Korean or English and notarized.
- Original documents obtained with Apostille/Consular authentication must be submitted as is. (Copies of the original with Apostille/Consular authentication will not be accepted.)

Reference

3

Submission of TOEFL MyBest scores

Applicants choosing to submit TOEFL scores as language proficiency scores may submit their MyBest Scores. (Submitting scores from a single test date is also acceptable.)

○ TOEFL My Best Scores

- This is the sum of an applicant's highest scores from each section across all valid TOEFL iBT scores within the last two years.
- When submitting MyBest Scores, the test dates of all four sections must be **on or after March 1, 2022**.

Reference

4

Portfolio Submission Guidelines

- College of Fine Arts (Not applicable for Art Management major of Interdisciplinary Programs)
 - Submission/portfolio guidelines, pledge form, and other information can be found on the College of Fine Arts website (<http://art.snu.ac.kr>).
 - Portfolios will only be accepted if an invoice letter is attached, indicating that the package was sent before Thursday, March 7, 2024.
 - Submitted documents cannot be returned; the application number should be written on both the document and the envelope.
 - The completion of the submission can be checked on the application website.
 - Portfolio submission address: 50-206, 1, Gwanak-ro, Gwanak-gu, Seoul, 08826, Republic of Korea (to person in charge of international admissions, Office of College of Fine Arts administration)
 - Telephone: +82-2-880-7454
- College of Music
 - Applicants must check the College of Music website (<https://music.snu.ac.kr>). Menu: 「Admissions」 → 「성과물 제출 곡목 안내(Guidance on Submission of Records of Achievement)」
 - Portfolios will only be accepted if an invoice letter is attached, indicating that the package was sent before Thursday, March 7, 2024.
 - Submitted documents cannot be returned; the application number should be written on both the document and the envelope.
 - Portfolio submission address: 54-107, 1, Gwanak-ro, Gwanak-gu, Seoul, 08826, Republic of Korea (to person in charge of global admissions, Office of College of Music administration)
 - Telephone: +82-2-880-7980
- College of Education: Interdisciplinary Programs (Music Education Major/Fine Arts Education Major)
 - Portfolios will only be accepted if an invoice letter is attached, indicating that the package was sent before Thursday, March 7, 2024.
 - Submitted documents cannot be returned; the application number should be written on both the document and the envelope.
 - Portfolio submission address: 11-317, 1, Gwanak-ro, Gwanak-gu, Seoul, 08826, Republic of Korea (to person in charge of global admissions, Office of College of Education administration)
 - Telephone: +82-2-880-7607
- College of Engineering: Architecture
 - Document Type: Free-form
 - Send the portfolio via email to honglian@snu.ac.kr during the application period.
 - ※ If email application is unavailable, save portfolio in USB and send by post. (Portfolios will only be accepted if an invoice letter is attached, indicating that the package was sent before Thursday, March 7, 2024.)
 - Submitted documents cannot be returned; the application number should be written on both the document and the envelope.
 - Portfolio submission address: 39-535, 1, Gwanak-ro, Gwanak-gu, Seoul, 08826, Republic of Korea (to person in charge of global admissions, Office of Architecture administration)
 - Telephone: +82-2-880-7433
- College of Human Ecology: Child Development and Family Studies
 - Portfolios will only be accepted if an invoice letter is attached, indicating that the package was sent before Thursday, March 7, 2024.
 - Submitted documents cannot be returned; the application number should be written on both the document and the envelope.
 - Portfolio submission address: 222-101, 1, Gwanak-ro, Gwanak-gu, Seoul, 08826, Republic of Korea (College of Human Ecology, Office of Child Development and Family Studies)
 - Telephone: +82-2-880-8747

Reference

5

Scholarships (Graduate Scholarship for Excellent Foreign Students/SNU President Fellowship)

○ How to Apply

- Available during online application. (Applicants can apply for scholarships by checking the desired scholarship category in the scholarship section while completing the application form.)
- For further details, please refer to the guidelines provided by the SNU Office of International Affairs (<https://oia.snu.ac.kr>).
- Contact: intlscholarship@snu.ac.kr, +82-2-880-2519

1. Graduate Scholarship for Excellent Foreign Students (GSFS):

- Eligibility: International Admission I applicants.
- Scholarship details: Full tuition fee for up to four semesters, and a monthly stipend of at least KRW 500,000 per year (the amount and duration of the stipend may vary depending on the college/school).

2. SNU President Fellowship Program (SPF):

- Eligibility: International Admission I applicants who are employed as teaching or instructional staff in a university in a developing country without a Ph.D. degree.
 - ※ Only Ph.D. program applicants are eligible to apply for the SPF scholarship program.
- Scholarship details: Full tuition fee for up to six semesters, monthly stipends ranging from KRW 1,500,000 to 2,000,000 for 3 to 4 years, round-trip airfare, Korean language training, national health insurance coverage, and child care support.

06 Programs Offered

The following are the programs available for graduate admission. Applicants are required to choose **only one course** among (M Master's / C Combined Master's & Doctoral / D Doctoral) and **only one Department/School/Major** marked with a '○'.

Notice:

- 1) An asterisk (*) indicates that a Department, Major, or Interdisciplinary Program will recruit in specific fields.
- 2) A hash (#) indicates a Department or Major of the WCU (World Class University) program.
- 3) Due to the restructuring of academic units, there may be program unification, separation, or closure, and program names may change.
- 4) **For information about the field of study, please visit the department/major website.**
- 5) English is the primary medium of coursework, academic reports, and theses for all students in the Global Public Administration Major at the Graduate School of Public Administration.
- 6) Applicants to Business Administration must be able to take coursework in Korean, as Korean is the primary medium of coursework for the College of Business Administration.
- 7) Combined Master's and Doctoral Course is available to applicants who wish to obtain a Ph.D. degree without a master's degree. Applicants must have a bachelor's degree or higher and should apply for the Combined Master's and Doctoral Course. For detailed curriculum information, please contact the desired college, graduate school, or department.

Humanities and Social Sciences

College	Department · School	Major	Graduate Course			
			M	C	D	
College of Humanities	Korean Language and Literature		○		○	
	Chinese Language and Literature		○		○	
	English Language and Literature		○		○	
	French Language and Literature		○		○	
	German Language and Literature		○		○	
	Russian Language and Literature		○		○	
	Hispanic Language and Literature		○		○	
	Linguistics		○	○	○	
	Korean History		○		○	
	Asian History		○		○	
	Western History		○		○	
	Philosophy		Eastern Philosophy Major	○		○
			Western Philosophy Major	○		○
Religious Studies			○		○	

College	Department - School	Major	Graduate Course			
			M	C	D	
College of Humanities	Aesthetics		○		○	
	Archaeology and Art History	Archaeology Major	○		○	
		Art History Major	○		○	
	Asian Languages and Civilizations		○			
	Interdisciplinary Programs	Classical Studies Major		○		○
		Cognitive Science Major		○		○
		Comparative Literature Major		○		○
		Archival Studies Major		○		○
	Performing Arts Studies Major		○		○	
College of Social Sciences	Political Science and International Relations	Political Science Major	○		○	
		International Relations Major	○		○	
	Economics		○	○		
	Sociology		○	○		
	Anthropology		○	○		
	Geography		○	○		
	Social Welfare		○	○		
	Communication		○	○		
	Interdisciplinary Programs	Gender Studies Major		○	○	
		Peace and Unification Studies		○		
College of Business Administration	*Business Administration	(Management Information Systems)	○		○	
		(Strategy and International Management)	○		○	
		(Marketing)	○		○	
		(Operations Management)	○		○	
		(Organizational Behavior and Human Resource Management)	○		○	
		(Finance)	○		○	
		(Accounting)	○		○	
College of Agriculture and Life Sciences	Agricultural Economics and Rural Development	Agricultural and Resource Economics Major	○		○	
		Regional Information Studies Major	○		○	
College of Law	Law		○	○		

College	Department · School	Major	Graduate Course		
			M	C	D
College of Education	Education				○
		Foundations of Education Major	○		
		Educational Technology Major	○		
		Educational Counseling Major	○		
		Educational Administration Major	○		
	Life-Long Education Major	○			
	Korean Language Education	Korean as a Foreign Language Education Major	○		○
	Foreign Language Education	English Language Education Major	○		○
		German Language Education Major	○		○
		French Language Education Major	○		○
	Social Studies Education	Social Studies Education Major	○		○
		History Education Major	○		○
		Geography Education Major	○		○
	Ethics Education		○		○
	*Physical Education	Sport Studies Major	○		○
		Sport Science Major	○		○
		Global Sport Management Major	○		○
	Interdisciplinary Programs	Music Education Major	○		○
		Fine Arts Education Major	○		○
		Home Economics Education Major	○		○
		Special Education Major	○		○
		Environmental Education Major	○		○
		Early Childhood Education Major	○		○
Global Education Cooperation Major		○	○	○	
College of Human Ecology	Consumer Science		○	○	
	Child Development and Family Studies		○	○	
Graduate School of Public Administration	Public Administration	Public Administration Major	○		○
		Public Policy Major	○		○
		Global Public Administration Major	○		
Graduate School of Environmental Studies	Environmental Planning			○	
Graduate School of International Studies	International Studies		○	○	

Natural Sciences

College	Department · School	Major	Graduate Course			
			M	C	D	
College of Natural Sciences	Mathematical Sciences		○	○	○	
	Statistics		○		○	
	Physics and Astronomy	Physics Major		○	○	○
		Astronomy Major			○	○
	Chemistry		○	○	○	
	Biological Sciences		○	○	○	
	Earth and Environmental Sciences		○	○	○	
	Science Studies		○		○	
	Interdisciplinary Programs	Genetic Engineering Major		○	○	○
		Neuroscience Major		○	○	○
		Bioinformatics Major		○	○	○
		Computational Science and Technology Major		○		○
	College of Nursing	*Nursing	(Maternal–Child and Psychiatric–Mental Health Nursing)	○	○	○
(Adult Health Nursing)			○	○	○	
(Community Health and Nursing Care Systems)			○	○	○	
College of Agriculture and Life Sciences	Agriculture, Forestry and Bioresources	Crop Science and Biotechnology Major	○	○	○	
		Horticultural Science and Biotechnology Major	○	○	○	
		Forest Environmental Science Major	○		○	
		Environmental Materials Science Major	○	○	○	
		Biomaterials Engineering Major	○	○	○	
	Agricultural Biotechnology	Food Science and Biotechnology Major	○	○	○	
		Animal Science and Biotechnology Major	○	○	○	
		Applied Life Chemistry Major	○	○	○	
		Plant Microbiology Major	○	○	○	
		Entomology Major	○	○	○	
		#Biomodulation Major	○	○	○	
	Landscape Architecture and Rural System Engineering	Landscape Architecture Major	○		○	
		Rural System Engineering Major	○		○	
	Biosystems Engineering		○	○	○	
	Vocational Education and Workforce Development		○		○	
	Interdisciplinary Programs	Agricultural and Forest Meteorology Major	○		○	
Agricultural Genomics Major		○	○	○		

College	Department · School	Major	Graduate Course		
			M	C	D
Graduate School of International Agricultural Technology	International Agricultural Technology	Applied Animal Science	○		○
		Crop Biotechnology	○		○
		Food Biotechnology	○		○
		Green Ecosystem Engineering	○		○
		International Agricultural Development and Cooperation	○		○
College of Education	Mathematics Education		○		○
	Science Education	Physics Education Major	○	○	○
		Chemistry Education Major	○	○	○
		Biology Education Major	○	○	○
		Earth Science Education Major	○		○
College of Human Ecology	Food and Nutrition		○	○	○
	Fashion and Textiles		○		○
College of Pharmacy	Pharmaceutical Sciences		○	○	○
Graduate School of Public Health	Public Health Sciences	Public Health	○		○
		Health Care Management and Policy	○		○
	Environmental Health Sciences		○		○
Graduate School of Environmental Studies	*Environmental Planning	(City and Regional Planning)	○		
		(Transportation Studies)	○		
		(Environmental Management)	○		
		(Urban and Social Innovation Major)	○		
	Environmental Design		○		
Interdisciplinary Programs	Landscape Architecture			○	
Graduate School of Convergence Science and Technology	#Molecular Medicine and Biopharmaceutical Science		○	○	○

Engineering

College	Department · School	Major	Graduate Course		
			M	C	D
College of Engineering	Architecture and Architectural Engineering		○		○
	*Energy Systems Engineering	(Energy Resources Engineering)	○	○	○
		(Nuclear Engineering)	○	○	○
	Electrical and Computer Engineering		○	○	○
	Computer Science and Engineering		○	○	○
	Materials Science and Engineering		○	○	○
	Materials Science and Engineering	#Hybrid Materials Major	○	○	○
	Mechanical Engineering		○	○	○
	Mechanical Engineering	#Multiscale Mechanical Design Major	○	○	○
	Aerospace Engineering		○	○	○
	Civil and Environmental Engineering	Civil and Environmental Engineering Major	○	○	○
		Smart City Engineering Major	○	○	○
	Chemical and Biological Engineering		○	○	○
	Chemical and Biological Engineering	#Chemical Convergence for Energy and Environment Major	○		○
	Industrial Engineering		○	○	○
	Naval Architecture and Ocean Engineering		○	○	○
	Interdisciplinary Programs	Bioengineering Major		○	○
Urban Design Major			○		○
Technology Management Economics and Policy Major			○		○
Intelligent Aerospace Systems Major			○	○	○
Graduate School of Convergence Science and Technology	Applied Bioengineering		○	○	○
	Intelligence and Information		○	○	○
Graduate School of Data Science	Data Science		○	○	○

Medical Sciences

College	Department · School	Major	Graduate Course				
			M	C	D		
College of Medicine	Biomedical Sciences		○	○	○		
	*Medicine	(Anatomy and Cell Biology Major)	○	○	○		
		(Pathology Major)	○		○		
		(Preventive Medicine Major)	○		○		
		(Tropical Medicine and Parasitology Major)	○	○	○		
		(History of Medicine and Medical Humanities Major)	○	○	○		
		(Forensic Medicine Major)	○	○	○		
		(Health Policy and Management Major)	○	○	○		
		(Biomedical Engineering Major)		○	○		
		(Internal Medicine Major)	○		○		
		(Surgery Major)	○		○		
		(Pediatrics Major)	○		○		
		(Obstetrics and Gynecology Major)	○		○		
		(Psychiatry Major)	○	○	○		
		(Dermatology Major)	○	○	○		
		(Orthopedic Surgery Major)	○		○		
		(Anesthesiology and Pain Medicine Major)	○		○		
		(Plastic and Reconstructive Surgery Major)	○		○		
		(Radiation Oncology Major)	○		○		
		(Urology Major)	○		○		
		(Otorhinolaryngology–Head and Neck Surgery Major)	○		○		
		(Ophthalmology Major)	○		○		
		(Radiology Major)	○	○	○		
		(Rehabilitation Medicine Major)	○		○		
		(Nuclear Medicine Major)	○	○	○		
		(Emergency Medicine Major)	○	○	○		
		(Translational Medicine Major)	○	○	○		
		Human Systems Medicine			○	○	○
		Interdisciplinary Programs	Cancer Biology Major		○	○	○
	Medical Informatics Major			○	○	○	
	Stem Cell Biology Major				○	○	
	School of Dentistry	*Dental Science	(Head and Neck Anatomy and Imaging Science)	○	○	○	
(Preventive and Social Dentistry)			○		○		
(Immunology and Microbiology)				○	○		
(Healthcare Management and Informatics)			○		○		
(Molecular Genetics)			○	○	○		
(Prosthodontics)			○		○		

College	Department · School	Major	Graduate Course		
			M	C	D
School of Dentistry	*Dental Science	(Conservative Dentistry)	○	○	○
		(Oral and Maxillofacial Surgery)	○		○
		(Oral and Maxillofacial Radiology)	○	○	○
		(Dental Anesthesiology)	○	○	○
		(Dental Education Major)	○	○	○
College of Veterinary Medicine	*Veterinary Medicine	(Veterinary Biomedical Sciences)	○	○	○
		(Veterinary Pathobiology and Preventive Medicine)	○	○	○
		(Veterinary Clinical Sciences)	○	○	○
		(Farm Animal Medicine Major)		○	

■ The Arts

College	Department · School	Major	Graduate Course		
			M	C	D
College of Music	*Music	(Vocal Music Major)	○		○
		(Composition and Conducting Major)	○		○
		(Theory and Musicology Major)	○		○
		(Piano Major)	○		○
		(Orchestral Instruments Major)	○		○
		(Instrumental·Vocal Major of Korean Music)	○		○
		(Composition·Conducting·Theory Major of Korean Music)	○		○
College of Fine Arts	*Crafts and Design	(Ceramics Major)	○		
		(Metalwork Major)	○		
		(Visual Communication Design Major)	○		
		(Industrial Design Major)	○		
		(Crafts Major)			○
		(Design Major)			○
	*Fine Art	(Oriental Painting Major)			○
		(Painting·Printmaking Major)			○
		(Sculpture Major)			○
	Oriental Painting		○		
	*Painting	(Painting Major)		○	
		(Printmaking Major)		○	
	Sculpture		○		
	Interdisciplinary Programs	Art Management		○	○

Appendix 1 Contact Information

Inquiry	Department	Telephone	Website
Eligibility, application, & Document Submission	Office of Admissions	+82-2-880-6971, 6977	https://admission.snu.ac.kr https://en.snu.ac.kr/admission
Scholarships and Visa for Foreign students	Office of International Affairs	+82-2-880-2519 (Scholarship) +82-2-880-4447 (Visa, Certificate of Admission)	https://oia.snu.ac.kr intlscholarship@snu.ac.kr
Course Offering & Portfolio submission	College of Humanities	+82-2-880-6010, 6008	https://humanities.snu.ac.kr
	College of Social Sciences	+82-2-880-6323	https://social.snu.ac.kr
	College of Natural Sciences	+82-2-880-6506, 6508	https://science.snu.ac.kr
	College of Nursing	+82-2-740-8804, 8807	https://nursing.snu.ac.kr
	College of Business Administration	+82-2-880-6908	https://cba.snu.ac.kr
	College of Engineering	+82-2-880-7009	https://eng.snu.ac.kr
	College of Agriculture and Life Sciences	+82-2-880-4507	https://cals.snu.ac.kr
	College of Fine Arts	+82-2-880-7454	https://art.snu.ac.kr
	College of Law	+82-2-880-7536	https://law.snu.ac.kr
	College of Education	+82-2-880-7607	https://edu.snu.ac.kr
	College of Human Ecology	+82-2-880-6804	https://che.snu.ac.kr
	College of Veterinary Medicine	+82-2-880-1208	https://vet.snu.ac.kr
	College of Pharmacy	+82-2-880-7826	https://snupharm.snu.ac.kr
	College of Music	+82-2-880-7980	https://music.snu.ac.kr
	College of Medicine	+82-2-740-8139	https://medicine.snu.ac.kr
	School of Dentistry	+82-2-740-8790	https://dentistry.snu.ac.kr
	Graduate School of Public Health	+82-2-880-2708	https://health.snu.ac.kr
	Graduate School of Public Administration	+82-2-880-5603	https://gspace.snu.ac.kr/en
	Graduate School of Environmental Studies	+82-2-880-5642	https://gses.snu.ac.kr
	Graduate School of International Studies	+82-2-880-8505	https://gsis.snu.ac.kr
	Graduate School of Convergence Science and Technology	+82-31-888-9125	https://convergence.snu.ac.kr
	Graduate School of International Agricultural Technology	+82-33-339-5686	https://gsiat.snu.ac.kr
	Graduate School of Data Science	+82-2-880-9770	https://gsds.snu.ac.kr
Tuition payment, refund	Office of Financial Affairs	+82-2-880-5107	acc@snu.ac.kr
Scholarship Information	Office of Student Affairs / Division of Scholarship	+82-2-880-5078, 5079	https://www.snu.ac.kr/academics/resources/scholarships/internal-scholarship
Leave of Absence, Graduation	Office of Academic Affairs	+82-2-880-5032 (Leave of Absence) +82-2-880-5033 (Graduation)	haksagwa@snu.ac.kr
Course Registrations	Office of Academic Affairs	+82-2-880-5042	https://sugang.snu.ac.kr
Korean Language Program	Korean Language Education Center	+82-2-880-8570	https://lei.snu.ac.kr klp@snu.ac.kr
Dormitory	Gwanak Residence Halls	+82-2-880-9011	https://snudorm.snu.ac.kr/en/grh9011@gmail.com

Appendix 2 Tuition for the First Semester

(Currency: KRW)

College	Category / Major	Tuition
College of Humanities		3,278,000
College of Social Sciences		3,278,000
College of Natural Sciences	Mathematical Sciences	3,286,000
	Other Departments (excluding the one mentioned above)	3,971,000
College of Nursing		3,971,000
College of Business Administration		3,278,000
College of Engineering		3,997,000
College of Agriculture and Life Sciences	Humanities and Social Sciences	3,278,000
	Natural Sciences	3,971,000
College of Fine Arts		4,855,000
College of Law		3,278,000
College of Education	Humanities and Social Sciences (excluding Physical Education)	3,278,000
	Mathematics Education	3,286,000
	Physical Education, Natural Sciences	3,971,000
College of Human Ecology	Humanities and Social Sciences	3,278,000
	Natural Sciences	3,971,000
College of Veterinary Medicine	Clinical	5,789,000
	Basic	5,363,000
College of Pharmacy		4,855,000
College of Music		5,198,000
College of Medicine	Clinical	6,131,000
	Basic	4,931,000
School of Dentistry	Clinical	6,131,000
	Basic	4,931,000
Graduate School of Public Health		3,971,000
Graduate School of Public Administration	Public Administration Major, Public Policy Major	3,278,000
	Global Public Administration Major	5,362,000
Graduate School of Environmental Studies		3,971,000
Graduate School of International Studies		3,278,000
Graduate School of Convergence Science and Technology		4,187,000
Graduate School of International Agricultural Technology		3,971,000
Graduate School of Data Science		4,686,000

※ The tuition table is as of 2024 academic year and is subject to change.

Appendix 3 Sample Application Forms

[Form 1] Application forms for Admissions (Reference)

- Applicants may fill out the form in Korean or English on the application website.



Seoul National University Form 1. Application for Admissions (Graduate)

- Please type in English or Korean.

Admissions Type

- Please indicate your application type. International Admissions I International Admissions II
- Check the appropriate box and indicate your desired program of study. You may apply to only one program.
 - Master's Program Combined Master's/Doctoral Program Doctoral Program

Desired College: _____ Desired Department/School (Major): _____

Desired Field of Study (If applicable): _____

Language Proficiency

- TOPIK Registration No. _____ Test Date(DD/MM/YYYY) _____ Final Score _____ Level _____
- IELTS Registration No. _____ Test Date(DD/MM/YYYY) _____ Final Score _____
- TEPS Registration No. _____ Test Date(DD/MM/YYYY) _____ Final Score _____
- TOEFL (Test Date Scores)
Registration No. _____ Test Date(DD/MM/YYYY) _____ Final Score _____
- TOFEL (MyBest Scores)
Registration No. _____ Test Date(DD/MM/YYYY) _____ Final Score _____
- Other (GRE, Etc.) _____

Personal Information

English Name: _____

Family / Last (姓)

First (名)

Middle (if any)

Gender: Male Female Korean Name/English Nickname: _____

Resident Registration Number / Passport Number: _____ / _____

Nationality: _____ Place of Birth: _____

Date of nationality acquired (國籍取得日- DD/MM/YY): _____

Date of Birth (DD/MM/YY): _____ Marital Status: Single Married Other _____

[If Dual Nationality of Korean and other foreign citizenship : Nationality _____ Passport Number _____

Mailing Address: _____ E-mail: _____

Telephone (Korea or permanent residence): _____ Cell Phone: _____

Family Information [For International Admissions I applicant only]

◆ Father

Check one: Father Father deceased N/A

Full Name: _____ Nationality: _____

Date of Birth(DD/MM/YY): _____ Passport No.: _____

◆ Mother

Check one: Mother Mother deceased N/A

Full Name: _____ Nationality: _____

Date of Birth(DD/MM/YY): _____ Passport No.: _____

Check only if applicable: Parents divorced

Custody (de facto) belongs to (please check one): Father Mother

Parental Authority (de jure) belongs to (please check one): Father Mother

VERIFICATION OF ACADEMIC RECORDS

Name of Institute: _____ Name of Department or Major: _____

(Expected) Date of Graduation(DD/MM/YY): _____

Type of Degree: (Bachelor / Master / Doctorate / Combined Bachelor-Master's / Combined Master's-Doctoral)

Name of Office in Charge: _____ e-mail of Staff in Charge: _____

Academic Information

※ In chronological order, list the names and complete addresses (including zip code) of all the schools and institutions that you have attended. Indicate the (expected) Graduation date or the Last date of Attendance for the current school.

	Grade/Semester	Dates Attended (DD/MM/YY)	Name of School/Univ	School Location	(Expected) Graduation or Last Date of Attendance (DD/MM/YY)	Telephone Fax	School/Institution
Primary (Elementary) Schools	~	From / / To / /			/ / / /		
		From / / To / /			/ / / /		
Secondary (Middle & High) Schools	~	From / / To / /			/ / / /		
		From / / To / /			/ / / /		
Post-Secondary Studies (Undergraduate /Graduate)	~	From / / To / /	(Major:)		/ / / /		
		From / / To / /	(Major:)		/ / / /		

[Form 2]

Personal Statement & Study Plan (Reference)

- Applicants may fill out the form in Korean or English on the application website.



Seoul National University

Form 2. Personal Statement & Study Plan (Graduate)

- Please type in English or Korean.
- Please feel free to attach additional sheets if necessary.

Academics

Current or most recent school or institution attended : _____

Entry Date : _____ (Expected) Degree Conferred : _____ Graduation Date : _____
mm/yyyy mm/yyyy

Institution Address : _____
Number & Street

City/Town

State/Province

Country ZIP/Postal Code

Applicant's Name : _____ Birthdate (dd/mm/yyyy): _____

Desired College/Department: _____

Desired Field of Study (If applicable): _____

※ Please fill out after checking the field of study on desired program's website in advance.

Personal statement (자기소개)

※ 3,000 bytes limit including spaces and line breaks for each entry (approximately 1,500 Korean characters or 600 English words)

Short Answer

1. Please describe any unique characteristics of your institutions or distinctive qualities to your previous education. Give a brief account of the curriculum and mention any set of courses which were pedagogically significant in shaping your current academic interests.

Please fill in this form on the online application website.

2. In relation to your academic interests and personal perspectives, please describe your aptitude and motivation for the department of your choice, including your preparation for this field of study, your academic achievement and commitment. You may briefly elaborate in addition on any of your extracurricular activities or work experiences in the space below.

Please fill in this form on the online application website.

Personal Essay

3. This personal essay helps us become acquainted with you in ways different from courses, grades, test scores, and other objective data. It will demonstrate your ability to organize your thoughts and express yourself. Given your personal background, evaluate a significant experience, achievement, risk you have taken; or discuss an issue of personal, local or international concern and its importance to you; or describe a person who has had a significant influence on you, and describe that impact. We are looking for an essay that will help us know you better as a person and as a student.

Please fill in this form on the online application website.

Study Plan (수학계획)

Please explain in some detail your purpose in studying at Seoul National University and your plans for study. Be as specific as you can regarding your academic interests and the curriculum you expect to follow in achieving your goals.

Please fill in this form on the online application website.

[Form 3]

Recommendation Letter Form (Reference)

- The recommender may fill out the form in Korean or English on the recommendation submission website.



Seoul National University Form 3. Recommendation (Graduate)

- Please type in English or Korean. This form is two pages in length.

To be completed by the applicant

- Complete this section and give this form with a stamped and addressed envelope to a recommender who knows you well.

Applicant's Name: _____

Current attending/Last attended School: _____

Date of Birth (DD/MM/YY): _____ E-mail: _____

Desired Dept/Program: _____

1. This recommendation will be treated confidentially by the officers and faculty members.	<input type="checkbox"/> Agree	Date
2. After the submission period, any right to this recommendation belongs to SNU.	<input type="checkbox"/> Agree	
3. The recommender only contained true information, and take full responsibility for any falsity in the submitted materials.	<input type="checkbox"/> Agree	DD/MM/YY

To be completed by the recommender

- We appreciate your candid evaluation of the named applicant and his or her capacity for success as a student in the proposed field of study. Your recommendation plays an important role in the admissions process. We will not evaluate a candidate's application until your recommendation is received.

Name: _____ E-mail: _____

Title, Position and Institution: _____

Address: _____

_____ Telephone: _____

How long have you known the applicant and in what context? _____

- Please rate the applicant by checking the appropriate box. Relative to other students you have known, how do you rate this applicant in terms of:

	Below average	Average	Good	Excellent	Top few ever encountered	No basis for Judgement
Academic achievement						
Academic motivation						
Future academic potential						
Leadership / Influence						
Concern for others						
Emotional maturity						
Written expression						
Oral expression						
Creativity/Originality						
Respect for differences						

※ 3,000 bytes limit including spaces and line breaks for each entry (approximately 1,500 Korean characters or 600 English words)

-
- 1. Academic / intellectual evaluation:** Please comment on the nature and quality of the applicant's academic performance and potential. We are especially interested in your evaluation of the applicant's academic achievement, motivation, originality of thought, creativity, intellectual depth or breadth, and academic promise.

*Please fill in this form
on the online recommendation website.*

-
- 2. Personal / interpersonal evaluation:** What are your impressions of the applicant as a person? How is he or she viewed by professors (teachers)? How does the applicant interact with others? What are the applicant's major strengths and weaknesses?

*Please fill in this form
on the online recommendation website.*

-
- 3. Additional comments:** Is there anything else we should know about this applicant?

*Please fill in this form
on the online recommendation website.*

Date _____
yyyy. mm. dd.

Signature _____

[Form 4]

Explanatory Statement Form

- Submit along with supporting documents if applicants need to provide additional evidence to demonstrate their eligibility or offer further explanation for special circumstances.

사유서 EXPLANATORY STATEMENT		
● 수험번호 Application number		
● 생년월일 Date of Birth		
● 영문성명 English Name	Family/Last:	First:
<input type="checkbox"/> 언어 능력 증빙 관련 Regarding the proof of language proficiency <input type="checkbox"/> 학력사항 관련 Regarding academic information <input type="checkbox"/> 재학기간/학기 수 차이 관련 Regarding the period of enrollment / the number of semesters <input type="checkbox"/> 지원자 국적 관련 Regarding the certificate of applicant's nationality <input type="checkbox"/> 부모 국적 관련 Regarding the certificate of parents' nationality <input type="checkbox"/> 가족관계증빙 관련 Regarding the certificate of parents-child relationship <input type="checkbox"/> 출입국 사실에 관한 증명 관련 Regarding the certificate of entry and exit <input type="checkbox"/> 기타 Others		

Date _____

yyyy. mm. dd.

Signature _____

SNU Admissions Office Contact Information

SNU Website	https://www.snu.ac.kr (Kor)	https://en.snu.ac.kr (Eng)
SNU Admission	https://admission.snu.ac.kr (Kor)	https://en.snu.ac.kr/admission (Eng)
Telephone	+82-2-880-6971 / 6977	
Fax	+82-2-873-5021	
E-mail	snuadmit2@snu.ac.kr (Admissions), intlscholarship@snu.ac.kr (Scholarships)	
Mailing Address	401, Building 150, Office of Admissions, Seoul National University Gwanak-ro 1, Gwanak-gu, Seoul, Republic of Korea (08826)	
Office Hours	Weekdays 9:30AM ~ 11:00AM, 1:30PM ~ 5:00PM (Korean Standard Time, Except for National Holidays)	